

**MINUTES**  
**THURSDAY, NOVEMBER 6, 2025 – 9:00 A.M.**  
**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO, WI 54153**  
[www.ocontocountywi.gov](http://www.ocontocountywi.gov)

*(Draft minutes not approved by committee)*

COMMITTEE PRESENT: David Christianson, Elmer Ragen, Bob Wolf, Joel Lavarda, Dave Behrend

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Richard Heath, Al Sleeter, Beth Ellingson, Pat Virtues, Dale Mohr – Town of Little Suamico, Curt Lambert – Archies Bar, Shaun Nowak, Dick Lambert – Property Owner by Archie's Bar, Julie Bredell, Julie Eichman, Nathan Yoder

**1. Call to Order**

Chair Christianson called the meeting to order at 9:00 am.

**2. Statement of County Mission and Vision by Hytinen**

**3. Approval of Agenda**

3.1 Change of Sequence – None

3.2 Removal of Items – None

Motion by Behrend/Lavarda to approve the agenda. The motion was voted and carried.

**4. Approval of Minutes of Previous Meeting(s)**

Motion by Wolf/Ragen to approve the October 9, 2025, minutes as printed. The motion was voted and carried.

**5. Review Prior Months Vendor Payments**

Vendor payments were discussed.

**6. Communications**

- Notice of Public Hearing – Rezone on CTH-D
- Email received from WisDOT notifying that RMA (Routine Maintenance Agreement) for 2026 increased \$88,000 from last year.
- Lavarda thanked our department for changing the speed limit signs by the Oconto Falls Middle School.

**7. CTH-J No Parking Discussion**

-Location shown on screen. In July Town of Little Suamico Chairperson, Dale Mohr, notified Hytinen of resident with a safety concern due to parking on west side of CTH-J across from Archie's Bar. The site was reviewed and the concern warranted installing (2) No Parking Signs to eliminate obstructed vision when coming out of driveway of concern. Mohr stated the owner of Archie's Bar business has been negatively impacted by lack of parking since signs were put up. Mohr requested the No Parking Signs now be moved closer to the driveway of concern. Hytinen explained moving the signs closer will not eliminate the original safety concern. C. Lambert stated the signs are negatively impacting his business and is unaware of any accidents in the last 25 years that have resulted due to cars parking along west side of the road. He estimates the signs at current location are eliminating 15 parking spots. Ragen suggests following state guideline of painting 4' of no parking zone on each side of driveway of concern. After discussion, Highway Committee recommends moving No Parking Signs to 8' north, and 8' south of the driveway with concern.

**8. CTH-S Driveway Variance Request**

-Request for driveway access was denied due to not meeting requirements in the ordinance regarding number of driveways per mile, spacing, and the current access that is available on a town road. Hytinen read letter from property owner asking for variance, as well as letters of support from Bredell and Eichman. Zoning department has requested wetland delineation for property which may impact ability to access CTH-S. Behrend questioned their conditional use permit in relation to business growth. Bredell

requests Snyder Lane be closed to stop traffic, Virtues stated that is a decision made by the town, not Oconto County. Motion by Lavarda/Wolf to allow variance request. Motion was voted and carried.

**9. Approve 2026 Fee Schedule**

-Fee Schedule shown on screen, no changes requested. Motion by Ragen/Lavarda to approve 2026 fee schedule. Motion was voted and carried.

**10. Facility Discussion**

-Suring Salt Shed roof completed at a cost of \$88,457, which was approximately \$68,000 less than contractor quote in April of 2024.

-Suring shop roof work complete, cost of \$255,824.25.

- RFP (Request for Proposal) for Oconto Shop facility due November 12. Kurt Berner with The Samuels Group will review prior to December Highway Committee. Berner will do presentation to full County Board in December to determine if we move forward with design. RFP shown on screen, which will include if staying on site with renovation/expansion is a viable solution.

**11. Roadwork Update**

- Christianson complimented paving work done on CTH-T.

- Dressing trucks to prepare for winter season.

- Finishing paver patches

-Finalizing design for CTH-C STP project. All right-of-way acquired.

-CTH-CC bridge overlay was advertised, with bids due November 20.

-Hytinen attended Smyth Road bridge meeting.

-Pecore Road bridge job let in December, construction to begin 2026.

-Precon meeting delayed for utility work on STH-22 in City of Gillett.

-LRIP meeting was held October 10, applications due December 1, with selection meeting scheduled for December 9. Applications are due to WisDOT by January 15, 2026.

**12. Staffing Update**

- Grader position will be reposted.

- Two operators started Monday. Both have CDL's.

- Safety Day took place at New View on October 21, with lunch provided by OC Squad.

**13. Equipment Update**

-Received email from Monroe Truck. Next estimate is both trucks will be worked on together and ready by year end.

- Lease agreement signed for trucks for (2) patrol superintendents and for highway commissioner.

**14. Announcements/General Information/Guests (No action to be taken)**

- Winter Conference in La Crosse January 13-15. Need to let office know before December meeting if attending for appropriate time to make reservations.

**15. Next Meeting Date**

Next meeting scheduled for Thursday, December 4, 2025, at 9am in County Board room.

**16. Adjournment**

Chair Christianson declared meeting adjourned at 10:20 am.

Vanessa Hasenberg

Recorder

Date Posted: November 12, 2025