

**MINUTES**  
**MONDAY, JULY 1, 2024 – 1:00 PM**  
**OCONTO COUNTY LIBRARY PLANNING COMMITTEE**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

**COMMITTEE PRESENT:** Debra Schroeder, Farnsworth Public Library Rep; Judy Patenaude, Lena Public Library Rep; Kathleen Marsh, Lakes Country Library Rep; Susan Mogged, Oconto Falls Library Rep; Joan Denis, Nicolet Federated Library Systems Board Rep; Al Sleeter, Administration Committee Rep; LoAnn Elbe, Suring Library Rep; Tom Bitters, County Board Supervisor Rep; Vicki Gooding, Library Services Board Rep.; David Parmentier, County Board Supervisor Rep; Dawn Byars, Gillett Public Library Rep.

**COMMITTEE ABSENT:** None.

**OTHERS PRESENT:** Richard Heath, County Administrator; Lisa Sherman, Finance Director; Kim Pytleski, County Clerk; Shannon Stoner, Gillett Public Library; ~~Amy Peterson, Farnsworth Public Library; Katie Essermann, Lakes Country Library; Jill Trochta, Suring Public Library; Tracy Vreeke, NFLS;~~ Jean Grosse; David VanZeeland, District 29; Bonnie Hearley; Kathy Goldschmidt, Deputy County Clerk; Ben Pytleski, Lena District Administrator; Linda McKenna, Beth Trudell.

**1. Call to Order**

Chair Schroeder called the meeting to order at 1:00 p.m.

**2. Approval of Agenda**

**2.1.** Change of Sequence – None.

**2.2.** Removal of Items – None.

Motion by Mogged/Byers to approve the agenda. The motion was voted on and carried.

**3. Communications – None.**

**4. Approval of Previous Meeting Minutes**

Motion by Sleeter/Elbe to approve the 06/17/2024 minutes. The motion was voted on and carried.

**5. Update on Library Service Plan Presentations held in Lakewood, Suring and Oconto**

Kim Pytleski, County Clerk, gave an update on the presentations given to Lakes Country Library, Suring Public Library, Administration Committee, and County Board. Discussion.

**6. Discuss Changes for the Oconto County Library Services Plan 2025-2029; possible action**

As directed, Chair Schroeder, Vice Chair Marsh, Pytleski, and Vicki Gooding met on June 19, 2024, to clean up the language for the Library Services Plan 2025-2029. The Committee reviewed the suggested changes and offered other changes/clarifications. Pytleski will make the agreed-upon changes and send a clean copy to the committee. Committee then discussed financial changes to the plan. Sue Mogged reviewed a written communication (on file in the County Clerk's Office). Discussion followed.

**7. Public Comment**

The following people spoke under public comment: Lori Repinski, Jean Grosse, and Kathleen Marsh.

**8. Identify Future Agenda Items**

- Discuss Changes for the Oconto County Library Services Plan 2025-2029; possible action
  - Pytleski directed to complete preparation of financials based on committee recommendations.
- Pytleski asked to contact Dennis Kroll regarding a Library Service Plan presentation to be held in the southern part of the county.

**9. Announcements/General Information (No action to be taken)**

- The Lakes Country Library dedication will be held on Saturday, July 27, 2024.
- Pytleski will work with Lisa Sherman, Finance Director, regarding mileage reimbursement instructions and report back to committee.

**10. Set Next Meeting Date**

The next meeting of the Library Planning Committee is July 22, 2024, and July 29, 2024 at 1:00 p.m.

**11. Adjournment**

Motion by Sleeter/Elbe to adjourn the meeting at 3:31 p.m. The motion was voted on and carried.