

TOWN OF RIVERVIEW

Board Meeting Minutes for June 13, 2023

To be Approved July 11, 2023

The regular monthly board meeting was held at the Town Hall/ Fire Station located at 15471 State **Highway 32, Mountain, WI. It was called to order at 7:00 pm by Town Chairman Jim Zittlow. Also** present were Supervisors David VanZeeland and Dave Szepanski, Treasurer Debra Niesen, Clerk Beth Hartman and 13 citizens. All stood for the Pledge of Allegiance.

Zittlow asked if meeting notices were posted as per the Open Meeting Law. Hartman noted that the agenda was posted on the Riverview Website and at the Town Hall Bulletin board, Mountain Post Office and at the Tar Dam recycle area by Hartman and the Crooked Lake Community Building by Zittlow by June 7th.

Special meeting minutes were reviewed for the public. Then a motion to accept the May 8th Board Meeting, April 25th BOR, May 17th and May 24th Special Meetings was made by VanZeeland, 2nd by Szepanski. Motion carried.

Financial Report: Niesen reviewed the financials, and the Board accepted the report.

Payment of the bills: All bills were reviewed. VanZeeland made a motion to pay all bills as presented, Szepanski 2nd, Motion carried.

Communication: Revaluation letters will be sent out by Fair Market Assessments and the Open Book will be held on August 7th 1-3pm and August 10th 10-noon. Board of Review will be August 17th 10am. Many Thank-you notes were received by the clubs and businesses who received Short Term Rental Allocations. There was some discussion about the process of fund allocations. A new Short-Term Rental was registered by Diane Caldwell. Zittlow noted that many Golf Carts need renewal stickers. Tickets may be given with Fines starting at \$100.

Reports:

- a. **Library – Tom Thielke mentioned that the McCaslin Brook CC Fund Raiser was a huge success. The final notification for the Federal Grant has been received and now the architect can release the project to be open for bids. The kids' program launched with 78 kids in attendance, which is double last year. All citizens should get Library cards and check books out as circulation numbers are assessed for funding distribution by the county.**
- b. **Roads – Nels noted that J&J is in the process of sweeping and patching roads. Nels also mentioned that there were trees taken down in the Cul-du-sac near Bear Paw many months ago that are still piled. They are causing concerns for the property owners, who have been trying to get the area “cleaned up”, but the contractor has been having a hard time finishing the project. Jim will follow up. Jim also mentioned that he did contact the County about Brushing LaFave, which is part of the CWPP Grant. He found that the Highway department has taken the Brushing Arms off the trucks as they are working on other road**

projects now. Jim realizes that the Brushing request should have been done many weeks ago. The County will not put the brushing equipment back onto the trucks until fall. Jim is looking into other options and is hoping to complete that project for the grant before October.

- c. Driveways – 1 new driveway permit was issued.
- d. Fire Departments – Jamie Tilkins noted that CLFD had 2 calls- 1 for a mutual aid Brush Fire in Mountain and another for a tree fire due to a lightning strike. Fire inspections of businesses are in the process. The Auction was well attended and very successful. VanZeeland asked how many residents there are in the Crooked Lake area and the Valuation for those homes. He is working on justification for the Crooked Lake Brush Site. Nels mentioned that there was a complaint about a member of RVFD during the Brush Fire because the roads were not brushed clear for Fire Trucks. This will be brought to the attention of Chief Butrymowicz.
- e. Ambulance – Judy reported that elections held at the May 18th meeting resulted in: Brenda Mielke-President, Randy Seifert-VP, David VanZeeland – Secretary. The plow truck needs to be replaced. Mountain Ambulance members currently plow their own lot. The intergovernmental agreement was discussed. Bob Gaye is looking into it. The Financial Audit is done. The Old ambulance is for sale. The next meeting is August 18th. VanZeeland noted that there are only commissioners at the meeting and would like the town to know they are welcome. He also noted that he would like to understand the payout for overtime wages, as this should be broken down for financial understanding and budgeting. VanZeeland will have many questions as he begins to go through reports. He wondered if MAS uses the TRIP (Tax Refund Intercept Program) program, which could help with collections for outstanding bills. The service is a costly part of the town budget (\$268,000) and he hopes to share his ambulance finance experience to realize a savings. The MAS budget for the Town of Riverview is 41% and is based on Equalized Value, Calls and Population. VanZeeland noted that in 2021 there were 86 calls in the Town of Riverview.
- f. Cemetery – Szepanski reported that the Town of Mountain received 2 quotes for the Cemetery roads: The County quote was for over \$35,000 and NEA was almost double. The original budget was \$10,000 for each town but the quote was accepted and the approved. There was continued discussion about the purchase of a John Deere tractor. A new \$30,000 tractor with backhoe will be hard to justify. The new mower was approved for \$3500.
- g. Brush sites – All is going well.
- h. Animal control- reports on file – no calls in Riverview
- i. Recycle Center – GFL communication is much improved. Phil suggested that a concrete barrier be set up behind the metal scrap area so that it is easier to pile up and will not cause fence damage.
- j. WTA – District meetings were great for the new board members.
- k. Lake District – VanZeeland attended the May 27th meeting. Zebra Mussels are still being monitored. The special assessment fee will remain at \$100. Laura

Hayes came to promote the Fire Wise Program. The Lake District now has 5 commissioners. Wake Boats are a big concern causing erosion and danger for kids swimming. The Lakes would like an Ordinance created. There is an attorney on the lake who offered to help. Zittlow has not heard from Paya or Maiden Lake on this topic and will follow up. The Sportsmen's Club is also concerned about the fish habitats and spawning areas. Lots of discussion on this topic.

Other Business:

- a. Building Plans – The contract is being reviewed and final drawings are being created before bids can be requested. The Town will be submitting a loan application to the Commission for Public Lands. The Loan will be set at 5% for 10years. Resolution 2023 - #2 Resolution to acquire a Loan for the new Building was presented to the board. VanZeeland made the motion to approve the Resolution , Szepanski -2nd, Motion Carried. Per the loan paperwork, Supervisor VanZeeland presented the Form of Record, which is Town of Riverview Resolution 2023- #3. The Form of Record was read out loud for full disclosure to the citizens. Supervisor Szepanski made the motion to adopt the Form of Record. A vote was taken. With the result of 3 Ayes and 0 Noes, the Form of Record was accepted by the Board of the Town of Riverview. The Lending Agreement was then presented, and a motion was made by VanZeeland and 2nd by Szepanski to accept the Lending Agreement. All Board members signed the Agreement, and it was witnessed by Clerk Hartman. The Loan Paperwork will be sent out with the minutes of this meeting.
- b. There was no update on the Affordable Housing Project at this time.
- c. Both Judy Wanner and Dave VanZeeland took the Oath of Office for their service to the Mountain Ambulance Commission.
- d. Liquor and Operator License Lists were presented to the board for approval. There was only one operator that was removed from the 2022 list. A Motion to accept the Liquor and Operator License applications for made by VanZeeland and 2nd by Szepanski, motion carried.
- e. The Sunrise Lake Boat Launch request was discussed and tabled pending a formal request by the Lake Association and a representative coming to the meeting.

Citizen comments : A question about the ATV trail maintenance brought about discussion. Citizens noted that the Dusty Trails ATV Club grades the trails once a week, but it may be too dry right now.

Neiman Road is in rough shape. J&J will dig up, pulverize, and gravel about 100'.

Meeting adjourned 8:31

Respectfully submitted,

Beth Hartman – Clerk
June 15, 2023