

**MINUTES**  
**THURSDAY, JANUARY 11, 2024 – 1:00 PM**  
**OCONTO COUNTY LIBRARY PLANNING COMMITTEE**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)  
*(Draft minutes, not approved by Committee)*

**COMMITTEE PRESENT:** Debra Schroeder, Farnsworth Public Library Rep; Judy Patenaude, Lena Public Library Rep; Dawn Byars, Gillett Public Library Rep; Kathleen Marsh, Lakes Country Library Rep; Susan Mogged, Oconto Falls Library Rep; Joan Denis, Nicolet Federated Library Systems Board Rep; Al Sleeter, Administration Committee Rep; David Parmentier, County Board Supervisor Rep; LoAnn Elbe, Suring Library Rep; Vicki Gooding, Library Services Board Rep; Tom Bitters, County Board Supervisor Rep

**COMMITTEE ABSENT:** None.

**OTHERS PRESENT:** Erik Pritzl, County Administrator; Kim Pytleski, County Clerk; Shanon Stoner; Amy Peterson, Farnsworth Public Library; Katie Essermann, Lakes Country Library; Rachel Pascoe, Oconto Falls Library; April De La Ruelle, Lena Public Library; Jill Trochta, Suring Public Library; Lori Repinski; Bonnie Hearley; Mike Beyer; Russel Brock; Pat Scanlan

1. **Call to Order**
2. **Approval of Agenda**
  - 2.1. Change of Sequence – None.
  - 2.2. Removal of Items – None.Motion by Sleeter/Patenaude to approve the agenda. The motion was voted on and carried.
3. **Communications** – None.
4. **Approval of Previous Meeting Proceedings**

Kim Pytleski, County Clerk, informed the committee that the minutes from the December meeting did not save. Pytleski worked with Corporation Counsel on the draft copy. There are three items that we would the committee's assistance to complete the draft: 1. A motion and second for the agenda approval. 2. A motion and second for the proceedings approval. 3. The time of adjournment. Following discussion, the committee confirmed that Patenaude/Mogged made the motion for agenda approval and Marsh/Patenaude made the motion for the proceedings approval. The committee agreed to leave the adjournment time at approximately 2:40 p.m. Motion by Patenaude/Marsh to approve the minutes from the December 6, 2023 meeting as amended. The motion was voted on and carried.
5. **Amend Guidelines to Addressing for Committee**

Chair Schroeder presented amendments to the Guidelines. Motion by Patenaude/Mogged to strike letter D. The motion was voted on and carried. Motion by Patenaude/Parmentier to amend letter (e) as presented. The motion was voted on and carried.
6. **Discuss Library Consolidation**

Erik Pritzl, County Administrator, updated the committee on information regarding library consolidation and reviewed the Library Structure Comparison document. Discussion followed.
7. **Discuss County Minimum Funding Requirements**

Pritzl reviewed the Wisconsin State Statute 43 Worksheet (on file with the County Clerk's Office). Discussion followed.
8. **Discuss Current Funding Allocation to Libraries**

The current library plan was reviewed with the focus on page 10 and Funding Allocation Percentage Allocation of Statistics was discussed.
9. **Discuss Changes for the Oconto County Library Services Plan 2025-2029**

Pritzl guided committee discussion of possible scenarios.
10. **Determine Direction for the Committee to Move Forward**

Committee directed Pytleski to rerun numbers to show:

1. The current library services plan allocation using 70%, 80%, and 100% reimbursement based on checkouts to non-represented patrons.
2. A County consolidation plan not including the Lakes Country Library in the apportionment spreadsheet.

**11. Discuss a Timeline for Public Hearings/County Board Approval**

Pritzl reviewed the timeline for public hearings and county board approval. A resolution needs to be presented to the Administration Committee by June 13, 2024.

**12. Public Comment**

Chair Schroeder called on individuals signed up under public comment. Three individuals spoke.

**13. Identify Future Agenda Items**

See #10.

**14. Announcements/General Information (No action to be taken)**

Chair Schroeder extended best wishes to Erik Pritzl. Pritzl's last day with Oconto County is February 7, 2024.

**15. Set Next Meeting Date**

The next meeting will be on Monday, February 12, 2024 at 1:00 p.m. A weather backup date was set for Thursday, February 15, 2024 at 2:00 p.m.

**16. Adjournment**

Motion by Patenaude and Elbe to adjourn the meeting at 3:32 p.m. The motion was voted on and carried.

kp/Date Posted: 02/12/2024