

MINUTES
WEDNESDAY, JULY 30, 2025
EXECUTIVE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
301 WASHINGTON STREET, COURTHOUSE BUILDING "A" ROOM #3041
OCONTO WI 54153

www.co.oconto.wi.us

(Draft minutes, not approved by Committee)

COMMITTEE PRESENT: Al Sleeter, Administration Committee Chair; Tom Bitters, Health & Human Services Board Chair; David Christianson Highway Committee Chair; Tim Cole, Land & Water Resources Committee Chair; Guy Gooding, Property & Technology Committee; Dennis Kroll, Public Safety Committee Chair

COMMITTEE ABSENT: None.

OTHERS PRESENT: Richard Heath, County Administrator; Shelly Schultz, Human Resources Director; Kim Pytleski, County Clerk; Beth Ellingson, Corporation Counsel

1. Call to Order

Chair Sleeter called the meeting to order at 9:30 a.m.

2. Statement of Mission and Vision

Richard Heath, County Administrator, read the county mission and vision statement.

3. Approval of Agenda

3.1. Change of Sequence – None.

3.2. Removal of Items – None.

Motion by Cole/Gooding to approve the agenda as presented. The motion was voted on and carried.

4. Approval of Minutes of Previous Meeting

Motion by Gooding/Christenson/Bitters to approve the March 11, 2025 minutes as presented. The motion was voted on and carried.

5. Communications

- Shelly Schultz, Human Resources Director, read a letter dated July 15, 2025, addressed to Al Sleeter, Chair; Kim Pytleski, County Clerk; Todd Skarban, Sheriff; and Richard Heath, County Administrator, from Tanya M. Peterson, County Treasurer, notifying of her resignation effective August 8, 2025; treated as information to the committee.
- Heath informed the committee of the other Treasurer's Office resignation, Christina Gardebrecht, Administrative Assistant I resigned effective August 1, 2025; treated as information to the committee.

6. Filling Upcoming Vacancy of the Office of the County Treasurer

Chair Sleeter informed the committee the options for filling vacancies in elective county offices is found under Wis. State Stat. §17.21(3). Kim Pytleski, County Clerk, reviewed the timeline and process for calling for a special election. Committee discussed the option of appointment vs calling a special election, qualifications of office, duties as found under Wis. State Stat. §59.25, statutory deadlines, and timelines until vacancy is filled. Motion by Kroll/Christensen to recommend filling the vacancy of Oconto County Treasurer with an application and appointment process for the residue of the unexpired term. Following discussion, the motion was voted on and carried.

7. Announcements/General Information (No action to be taken) – None.

8. Next Meeting Date

Next meeting will be held Thursday, September 18, 2025 at 1:00 p.m.

9. Adjournment

Chair Sleeter declared the meeting adjourned at 10:09 a.m.