

**MINUTES**  
**MONDAY, JULY 22, 2024 – 1:00 PM**  
**OCONTO COUNTY LIBRARY PLANNING COMMITTEE**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

**COMMITTEE PRESENT:** Debra Schroeder, Farnsworth Public Library Rep; Kathleen Marsh, Lakes Country Library Rep; Susan Mogged, Oconto Falls Library Rep; Joan Denis, Nicolet Federated Library Systems Board Rep; LoAnn Elbe, Suring Library Rep; Tom Bitters, County Board Supervisor Rep; Vicki Gooding, Library Services Board Rep.; David Parmentier, County Board Supervisor Rep; Dawn Byars, Gillett Public Library Rep.; Judy Patenaude, Lena Public Library Rep.

**COMMITTEE ABSENT:** Al Sleeter, Administration Committee Rep

**OTHERS PRESENT:** Lisa Sherman, Finance Director; Kim Pytleski, County Clerk; Amy Peterson, Farnsworth Public Library; Jill Trochta, Suring Public Library; Katie Essermann, Lakes Country Library; Rachel Pascoe, Oconto Falls Library; Shannon Stoner, Gillett Public Library; Tracy Vreeke, NFLS; Linda McKenna, Lakes Country Library Trustee; Andrew Stemp, Town of Doty; Mike Beyer, Town of Maple Valley; Patrick Scanlan, Town of Oconto

**1. Call to Order**

Chair Schroeder called the meeting to order at 1:02 p.m.

**2. Approval of Agenda**

**2.1.** Change of Sequence – None.

**2.2.** Removal of Items – None.

Motion by Elbe/Gooding to approve the agenda. The motion was voted on and carried.

**3. Communications**

- Email from Dave Van Zeeland, County Board District 29, dated 07/20/2024
- Email from Amy Peterson, Farnsworth Library Director, dated 07/17/2024

**4. Approval of Previous Meeting Minutes**

Motion by Patenaude/Elbe to approve the 07/01/2024 minutes as corrected (removed Peterson, Essermann, Trochta, Vreeke from list of attendees). The motion was voted on and carried.

**5. Discuss Changes for the Oconto County Library Services Plan 2025-2029; possible action**

Sue Mogged requested clarification of process from committee recommendation through county board vote. Kim Pytleski, County Clerk, explained the approval process and how amendments or referrals back to committee would be handled. Lisa Sherman, Finance Director, commented on the budget process once a plan comes forward. Discussion followed.

Committee discussed the financials of Option C using the base levy. The County Library Funding Estimate (old formula for funding allocations) was reviewed and a spreadsheet of Option C based on 2023 data was reviewed. Committee reviewed the Oconto County Library Services Plan 2025-2029 language and made changes (marked up copy on file with the County Clerk's Office).

Verbiage for using the 2024 base levy as the amount of money to be allocated to the libraries was discussed.

Motion by Parmentier/Elbe to accept the verbiage changes made to the Oconto County Library Services Plan 2025-2029 plan thus far (no financial language was included). The motion was voted on and carried.

**6. Discuss Library Service Plan Presentation**

Pytleski has not received any requests for additional presentations since the June 20, 2024 County Board meeting.

**7. Confirmation and Discussion of Public Hearings**

Committee discussed holding an additional public hearing in the southern part of the county. Proposed new dates of August 15, 2024, at 5 p.m. in the Gillett Community Building and 7 p.m. in southern part of the county, and August 20, 2024, at 5 p.m. at the Lakes Country Library contingent on the availability of Richard Heath, County Administrator, and Al Sleeter, County Board Chair.

**8. Public Comment**

The following individuals spoke under public comment: Andrew Stumpf, Town of Doty Chairman; Tracy Vreeke, NFLS; Kathleen Marsh; Patrick Scanlan, Town of Oconto.

**9. Identify Future Agenda Items**

- Discuss Changes for the Oconto County Library Services Plan 2025-2029; possible action with a focus on financial distribution.

**10. Announcements/General Information (No action to be taken)**

- Lakes Country Library dedication is Saturday, July 27, 2024 at 11:00 a.m.

**11. Set Next Meeting Date**

The next meeting of the Library Planning Committee is July 29, 2024 at 1:00 p.m.

**12. Adjournment**

Motion by Mogged/Bitters to adjourn the meeting at 3:16 p.m. The motion was voted on and carried.

kp/Date Posted: 07/26/2024