

AGENDA
(THURSDAY) MARCH 20, 2025 – 9:00 A.M.
OCONTO COUNTY BOARD OF SUPERVISORS MEETING
COUNTY BOARD ROOM #3041 – COURTHOUSE 3RD FLOOR – BLDG. A
301 WASHINGTON STREET, OCONTO, WI 54153

This is an open meeting of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar:
www.co.oconto.wi.us

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Invocation – Supervisor Parmentier
4. Statement of County Mission and Vision
5. Presentation of Awards and Recognition
6. Presentation of Communications and Petitions
 - 6.1. 2024 Bridge Aid Payment – Petitions (2)
7. Consent Agenda
 - 7.1. Removal of Items from Consent Agenda
 - 7.2. Approval of Consent Agenda
 - 7.2.1. **O2025-03-01** Chapter 18 – Public Health, Safety, Welfare and Protection – Public Safety Com. (3)
 - 7.2.2. **R2025-03-01** Approval of Amended American Rescue Plan Act Funding for Town of Riverview Project – Administration Com. (4)
 - 7.2.3. **R2025-03-02** Approval of Criminal Justice Coordinating Council Bylaws and Membership List – Criminal Justice Coordination Council (7)
 - 7.2.4. **R2025-03-03** Resolution Designating the Week of April 21st through April 25th, 2025, as “Work Zone Safety Awareness Week in Oconto County” – Highway Com. (12)
 - 7.2.5. **R2025-03-04** Approval of the Decommissioning of Emergency Radio Equipment – Public Safety Com. (13)
 - 7.2.6. **R2025-03-05** Remodel of Child Support Front Office – Property & Technology and Administration Com. (14)
8. Regular Agenda
 - 8.1. Change in Sequence
 - 8.2. Removal of Items
 - 8.3. Approval of Regular Agenda
9. Approval of Previous Meeting Proceedings (18)
10. Committee and Departmental Reports (No Action to be taken)
 - 10.1. Report – Health & Human Services
 - 10.2. Report – Human Resources (20)
 - 10.3. Report – TEDCOR (Tourism & Economic Development Corporation of the Oconto Region)
 - 10.4. Oconto County Lakes Update
11. **R2025-03-06** Approval of Unity Recovery Services/Oconto Recovery Center Grant Application – Administration Com. (21)
12. **R2025-03-07** Approval of Volunteer Service of Firefighter or EMS Policy – Administration Com. (25)
13. **R2025-03-08** Approval to Equip the County Board Room with New Microphones – Property & Technology and Administration Com (27)
14. Announcements/General Information (No Action to be taken)
15. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Bldg. “A” is located at the corner of Washington Street & Arbutus Avenue Ramp Access from Washington Street Parking Lot Entrance

c. Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Department Heads, external requests), Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

kp/Date Posted: 03/14/2025

April Invocation by Supervisor Schneider

To responsibly serve, support, and protect the people and places throughout our community.

2024 BRIDGE AID PAYMENTS - Petitions

WI Statue 81.38

TOWN	LOCATION	TOTAL COST	PAYMENT
Little Suamico	Sundew Rd Bridge Aid #1	5,123.35	\$2,561.68
	Sundew Rd Bridge Aid #2	15,206.66	\$7,603.33
Oconto	Thome Road	6,550.64	\$3,275.32
	Cook Road	8,848.53	\$4,424.26
	Maple Grove School Road	7,290.89	\$3,645.45

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Re: **Chapter 18 – Public Health, Safety, Welfare and Protection**

NOW, THEREFORE, the Oconto County Board of Supervisors does ordain as follows:

18.300 Ordinance Enforcement by Citation

SECTION 2: This ordinance shall take effect after passage and publication as provided by law.

Submitted this 20th day of March, 2025.

Dennis Kroll, Chair
David Parmentier
Don Bartels, Jr.
Tracy S. Ondik
Al Schrieber

Adopted by an electronic vote: _____ Ayes, _____ Nays, _____ Absent, _____ Abstain, _____ Vacant

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Re: **Approval of Amended American Rescue Plan Act Funding for Town of Riverview Project**

WHEREAS, the Oconto County Board of Supervisors approved funding for the Riverview Community Center and Northern County Offices Project in Resolution -2023-02-06. The total of \$550,000 included \$342,021 in Local Assistance and Tribal Consistency Funds (LATCF) and up to \$208,000 in ARPA funding; and

WHEREAS, the additional ARPA funding will amend and increase the original approved amount to \$261,000; and

NOW, THEREFORE BE IT RESOLVED, that the Oconto County Board of Supervisors does hereby approve \$53,000 ARPA funds for the Town of Riverview Community Center and Northern County Offices.

By: ADMINISTRATION COMMITTEE

Adopted by an electronic vote: _____ Ayes, _____ Nays, _____ Absent, _____ Abstain, _____ Vacant

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Re: **American Rescue Plan Act Funding for Town of Riverview Project**

WHEREAS, Oconto County has been allocated \$342,021 in Local Assistance and Tribal Consistency Funds (LATCF), based on the amount of Federal land within the county borders other factors; and

WHEREAS, County funding for buildings to provide County services to residents and visitors is a function of government; and

WHEREAS, County services that may be supported through a Northern County Office include, but are not limited to, those provided by the Sheriff's Office, Health & Human Services, Veterans Services, and the Treasurer; and

WHEREAS, the ARPA funding for this project will not exceed 30% of the estimated total project cost of \$2,251,027; and

WHEREAS, the Town of Riverview and Oconto County are government entities; and

WHEREAS, the fiscal impact of Oconto County support will be a maximum of \$550,000, and sufficient ARPA funds (previously allocated as lost revenue or capital projects to be determined) and LATCF funds are available.

BE IT FURTHER RESOLVED, the Oconto County Board of Supervisors does hereby approve \$342,021 in LATCF funds for the Town of Riverview Community Center and Northern County Offices; and

BE IT FURTHER RESOLVED, the Oconto County Finance Director, County Administrator and Treasurer are authorized to release the funding after receiving confirmation from the Town of Riverview officials that funds for the full project cost have been committed.

Submitted this 23rd day of February, 2023.

By: ADMINISTRATION COMMITTEE

Alan Sleeter, Chair
Dennis Kroll
Gary Frank
John Matravers
Char Meier
Theresa Willems

Electronically Reviewed by Corporation Counsel on 02.16.2023 - BLE

Adopted by an electronic vote: 22 Ayes, 1 Nays, 8 Absent, 0 Abstain, 0 Vacant

STATE OF WISCONSIN

COUNTY OF OCONTO

I, Kim Pytleski, do hereby certify that the above is true and correct copy of the original now on file in the office of the County Clerk and that it was adopted by the Oconto County Board of Supervisors on this date. DATE: 02/27/2023 Kim Pytleski, County Clerk

RESOLUTION - R2025-03-02

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

Re: **Approval of Criminal Justice Coordinating Council Bylaws and Membership List**

WHEREAS, THE Oconto County Board of Supervisors established the Criminal Justice Coordinating Council (CJCC) on December 19, 2013; and

WHEREAS, on January 10, 2025 the Oconto County Criminal Justice Coordinating Council adopted the revised the bylaws and membership list attached; and

WHEREAS, approval of the bylaws creates no fiscal impact to the County.

THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors hereby approve the attached Criminal Justice Coordinating Council Bylaws and Revised Membership List.

Submitted this 20th day of March, 2025.

By: CRIMINAL JUSTICE COORDINATING COUNCIL

Electronically Reviewed by Corporation Counsel on 03.13.2025 - BLE

Adopted by an electronic vote: _____ Ayes, _____ Nays, _____ Absent, _____ Abstain, _____ Vacant

**OCONTO COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL
BYLAWS**

I. Name

The name of this Council shall be the Oconto County Criminal Justice Coordinating Council, hereinafter referred to as the CJCC.

II. Authority

The Oconto County Board of Supervisors established the CJCC on December 19, 2013.

III. Purpose and Function

A. Purpose

The purpose of the CJCC is to bring stakeholders in the criminal justice system and members of the public together on a regular basis to discuss issues affecting the system, resolve problems, and plan for the future. The CJCC will act in an advisory capacity to the Law Enforcement/Judiciary Committee on issues affecting the criminal justice system.

B. Function

The CJCC will endeavor to do the following: increase communication; make suggestions for more efficient use of resources; make suggestions to provide better outcomes for justice system users, their families, and the public at large; provide ongoing oversight for new or alternative programs; provide coordination across departments and budget areas; eliminate duplication; enhance public safety; and recommend alternatives to incarceration that may help in reducing the average daily population at the jail.

IV. Membership

A. Appointing Authority

Appointment to the CJCC shall be by the Chair of the Oconto County Board of Supervisors, who is authorized to appoint up to 103 individuals. The Oconto County Board of Supervisors shall confirm all appointments.

B. Permanent Representatives

The CJCC shall be composed of the following permanent representatives:

1. The presiding judge or designee
2. The district attorney or designee
3. The Sheriff or designee
4. The County Board Chair or designee
5. A representative of Wisconsin Department of Corrections
6. The Human Services Director or designee
7. A representative of the State Public Defender's Office

C. Citizen Representatives

The Chair of the County Board of Supervisors shall give consideration to appointing citizen members from some of the following:

1. A municipal law enforcement representative
2. A mental health professional
3. A representative of a private social service agency
4. A substance abuse treatment provider
5. A representative of the State of Wisconsin Department of Health and Family Services
7. A local school superintendent
8. A victim advocate
9. An individual previously adjudicated through the criminal justice system
10. Other interested citizens

D. Term of Members

Terms shall be ~~ongoing for a period of three years. Initial appointments to the CJCC shall be staggered as follows: two (2) citizen members shall be appointed to serve one-year terms, two (2) citizen members shall be appointed to serve two-year terms, and two (2) citizen members shall be appointed to serve three-year terms.~~ All Permanent members shall continue to serve as long as they hold the office which qualifies them for membership on the CJCC.

E. Vacancies in Office

When a vacancy occurs on the CJCC, the vacancy shall be appointed by the County Administrator, and confirmed by the County Board.

F. Officers

The CJCC shall elect a Chair at the first CJCC meeting of the calendar year. A Vice Chair ~~shall~~ may be elected if the CJCC determines that one is needed. Such offices will commence at the conclusion of the same meeting.

G. Duties and Responsibilities

The CJCC shall have the duties and responsibilities as described in Section III.B. and shall perform such other duties and responsibilities as defined by the County Board.

H. Role of Members

Members will meet a minimum of ~~four (4) times~~ once per year or statutory minimum requirement with a structured agenda that includes reports from committees, policy discussions, planning updates, and public information efforts.

I. Appointment of Alternate Members

Members of the CJCC shall have the ability to name one alternate member to participate in the deliberations of the CJCC if the member is unable to attend. The ability of the alternate member to vote or to serve as part of the quorum of the CJCC is contingent upon the alternate member being confirmed to this role by the Board of Supervisors.

V. Officers and Staff

A. Chair

The Chair shall be elected by and from the membership of the CJCC. The Chair's duties and powers shall include the following:

1. Preside at all meetings of the CJCC.
2. Appoint all standing and special committees of the CJCC.
3. Represent the CJCC at official functions and meetings.
4. Develop meeting agendas
5. Contact speakers for meetings
6. Research agenda items and report to CJCC
7. Perform such other duties as specified by law, custom, or the CJCC.

B. Vice Chair

The Vice Chair, if one is determined to be necessary by the members of the CJCC, shall be elected by and from the membership of the CJCC. He/she shall assume the duties and responsibilities of the Chair in the Chair's absence, and shall perform such other duties as may from time to time be assigned. Should the position of the Chair become vacant or should the Chair become otherwise unable to discharge his/her duties (to be determined by the CJCC), the Vice Chair shall become Chair for the unexpired term and assume all duties and responsibilities of that office. A vacancy in the office of the Vice Chair shall be filled by a majority vote of the members present per Section IV.F.

C. Term of Office

At the first meeting of the calendar year, the CJCC shall elect one of its members as Chair and any other officers it deems appropriate. Each officer shall serve a one-year term and each officer may be reappointed to more than one term.

D. Staff

The County will provide clerical staff for the CJCC through the County Clerk's Office limited to preparation and distribution of agendas and minutes.

VI. Committees

The Chair of the CJCC may appoint such committees, both standing and special, as he/she deems necessary to meet the purposes and responsibilities of the CJCC. Committee membership may include non-CJCC members, as approved by the Chair. The Chair appoints Committee chairs, under the advisement of the CJCC.

VII. Meetings

A. Regular Meetings

The CJCC shall meet at the call of the Chair or if three (3) members call a meeting. The CJCC shall conform to the Wisconsin Open Meetings Law.

B. Order of Business

CJCC meetings shall be conducted by way of an established agenda. A place on the agenda for citizen input will be determined by the Chair of the CJCC.

C. Adjourned Meetings

Any legal meeting of the CJCC may be adjourned from time to time as the CJCC deems necessary.

D. Quorum

A majority of the members or their alternates shall constitute a quorum for the transaction of the business of the CJCC.

E. Voting

Each appointed member shall have the right to one (1) vote. Voting by alternate members is allowed per Section 111.1.

F. Citizen Participation

Any citizen may comment upon agenda items at a meeting where citizen input is provided. Citizens, after being recognized, shall identify themselves by name and address and shall limit their presentation as deemed appropriate by the Chair.

G. Distribution of Minutes

Proposed minutes are not official until approved by the CJCC. Minutes shall be approved by the CJCC at the following meeting, to the extent possible. Proposed minutes shall be available for public inspection no later than the Friday prior to approval. Corrections to the minutes shall be reflected in the minutes of the meeting at which the minutes are approved.

H. Orders and Records

Every order, resolution, and determination of the CJCC shall be recorded in the records of the CJCC.

I. Rules of Order

The rules contained in Robert's Rules of Order, newly revised, shall govern the procedures of the CJCC. However, when those rules of procedure are inconsistent with the Bylaws or any special rules of order of the CJCC, the Bylaws or special rules of order shall prevail over Robert's Rules of Order.

VIII. Amendment of Bylaws

These Bylaws may be amended, altered, changed, added to or repealed by the affirmative vote of a majority of the members of the CJCC at any regular or special meeting and shall be approved by the County Board.

The foregoing Bylaws were adopted by the Oconto County Criminal Justice Coordinating Council on April 24, 2023 and approved by the County Board on June 22, 2023.

CJCC Committee Membership

Per Executive Order #41 (Evers)

Permanent Representatives

The CJCC shall be composed of the following permanent representatives:

1. The presiding judge or designee
2. The district attorney or designee
3. The Sheriff or designee
4. The County Board Chair or designee
5. A representative of Wisconsin Department of Corrections
6. The Human Services Director or designee
7. A representative of the State Public Defender's Office

Citizen Representatives

The Chair of the County Board of Supervisors shall give consideration to appointing citizen members from some of the following:

1. A municipal law enforcement representative
2. A mental health professional
3. A representative of a private social service agency
4. A substance abuse treatment provider
5. A representative of the State of WI Department of Health and Family Services
7. A local school superintendent
8. A victim advocate
9. An individual previously adjudicated through the criminal justice system
10. Other interested citizens

Oconto County

Permanent Representatives

1. Trisha LeFebvre, Clerk of Courts, Presiding Judge or designee
2. Hannah Schuchart, District Attorney
3. Todd Skarban, Sheriff, or designee, Carol Kopp, Jail Administrator
4. Alan Sleeter, County Board Chair
5. Dylan Larsen, WI Department of Corrections (DOC)
6. Scott Shackelford, Health & Human Services (HHS) Director, or designee
7. Bradley Schraven, State Public Defender's Office

Citizen Representatives

1. Kassie Dufek, City of Oconto Police Chief or designee
- ~~2. Vacant, Mental Health Professional~~
- ~~3. Shauna Grossman, State of Wisconsin Department of Health & Family Services~~
4. Emily Miller, Local School Superintendent
5. Richard Heath, County Administrator (non-voting member)

~~06/30/2023~~ 01/10/2025

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Re: **Resolution Designating the Week of April 21st through April 25th, 2025, as “Work Zone Safety Awareness Week in Oconto County”**

WHEREAS, the Wisconsin County Highway Association is asking all seventy-two (72) counties in the state to unite and kick-off "Work Zone Safety Awareness Week" with a resolution and campaign to raise awareness for its workers and those of various highway contractors performing work for the counties; and

WHEREAS, in 2024 Wisconsin had 2,174 crashes within work zones throughout the state resulting in 779 injuries and 10 fatalities as reported through Wisconsin Traffic Operations and Safety (TOPS) Laboratory; and

WHEREAS, through their enforcement activities and other participation, the Oconto County Sheriff's Office, Wisconsin State Patrol, and the Oconto County Highway Department will work to make Work Zone Safety Awareness Week a success; and

WHEREAS, the Federal Highway Administration has designated April 21st through April 25th, 2025, as National Work Zone Safety Awareness Week with this year's theme "Respect The Zone So We All Get Home", the key message is for drivers to use extra caution in work zones; and

NOW, THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors does hereby designate the week of April 21st through April 25th, 2025, be designated as “Respect The Zone So We All Get Home” in Oconto County.

By: HIGHWAY COMMITTEE

Electronically Reviewed by Corporation Counsel on 03.07.2025 - BLE

Adopted by an electronic vote: *Ayes,* *Nays,* *Absent,* *Abstain,* *Vacant*

RESOLUTION – R2025-03-04

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

Re: **Approval of the Decommissioning of Emergency Radio Equipment**

WHEREAS, The County Board previously approved the Emergency Radio Tower project in resolution R2024-09-07; and

WHEREAS, We were made aware of an additional county owned tower that was vacated in 2006, and has not been used or maintained since; and

WHEREAS, there is an immediate need to decommission this radio tower and site as it is no longer in use and in a serious state of disrepair; and

WHEREAS, Oconto County has a contract with Asbuilt Construction Inc. (S1014 State Road 33, La Valle, WI 53941) to decommission our current equipment when it is no longer needed; and

WHEREAS, Asbuilt will add the cost of decommissioning this tower to our current contract; and

WHEREAS, the fiscal impact is \$16,300.00 to be funded through Emergency Communications System Maintenance fund Account 100-26-51610-56951.

NOW, THEREFORE, BE IT RESOLVED, The County Board of Supervisors approves the decommissioning of one (1) additional emergency radio equipment site located at 12701 State Highway 32, Suring, WI 54174 in Oconto County.

Submitted this 20th day of March, 2025.

By: PUBLIC SAFETY COMMITTEE

Dennis Kroll Chair
David Parmentier
Don Bartels, Jr.
Tracy S. Ondik
Al Schreiber

Electronically Reviewed by Corporation Counsel on 03.04.2025 - BLE

Adopted by an electronic vote: _____ Ayes, _____ Nays, _____ Absent, _____ Abstain, _____ Vacant

1 **RESOLUTION – R2025-03-05**

2
3 To: The Honorable Chair and Members of the Oconto County Board of Supervisors

4
5 Re: **Remodel of Child Support Front Office**

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7 WHEREAS, there is a need to make privacy and safety improvements to the front entrance of the
8 Child Support Office in Building C of the Courthouse Complex; and

9
10 WHEREAS, a private office with a window for child support client interviews will be constructed
11 adjacent to the lobby area to ensure privacy and enhance safety of both staff and the public; and

12
13 WHEREAS, the Property and Technology Committee has reviewed the 2 bids for the construction
14 of the new office from Integrity, Excellence, Innovation General Contractors in the amount of \$25,895 and
15 RJM Construction in the amount of \$23,518; and

16
17 WHEREAS, the Property and Technology Committee at their March 12, 2025 meeting has
18 recommended accepting the bid estimate from RJM Construction in the amount of \$23,518; and

19
20 WHEREAS, the Administration Committee at their March 13, 2025 meeting approved the use of
21 County Sales Tax funds for this project; and

22
23 WHEREAS, the fiscal impact will be \$23,518 and will be paid out of the County Sales Tax Fund;
24 and

25
26 NOW, THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors does
27 hereby approve the bid estimate submitted by RJM Construction to construct a private office with a viewing
28 window for the Child Support Office in the amount of \$23,518 to be paid for from the County Sales Tax.

29
30 Submitted this 20th day of March, 2025.

31
32 By: PUBLIC PROPERTY AND TECHNOLOGY

ADMINISTRATION COMMITTEE

33
34 Guy Gooding, Chair
35 Brandon Dhuey
36 Richard Pillsbury
37 John Wittkopf
38 Wesley Kobylarczyk

Al Sleeter, Chair
Dennis Kroll
Char Meier
John Matravers
Carol Heise
Theresa Willems

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40
41
42 *Electronically Reviewed by Corporation Counsel 03.11.2025 - BLE*

43
44 *Adopted by an electronic vote: _____ Ayes, _____ Nays, _____ Absent, _____ Abstain, _____ Vacant*



INTEGRITY ♦ EXCELLENCE ♦ INNOVATION

March 4, 2025

Oconto County Courthouse
301 Washington Street
Oconto, WI 54153

Re: 2nd Floor Building C Wall, Door, and Window Work

Dear Mr. Krueger:

The following is our quote for the above-mentioned project based off our conversations and walk through. Scope of work is as follows:

- Furnish and install temporary dust containment partitions
- Remove existing rolling file system and track, turn over to owner
- Remove floor finishes as noted
- Cut new door opening in existing stud wall
- Cut new borrowed light opening in existing stud wall
- Frame and drywall new office dividing wall per plan
- Tape, mud, finish, prime, and paint all new and existing walls as indicated on plans
- Furnish and install new door frames, wood doors, and hardware as scheduled
- Furnish and install new borrowed light window with Mirrorpane Laminated Glass
- Rework existing ceilings for new wall
- Furnish and install new carpet and base per plans
- Electrical work as indicated on the plans
- Dumpster for our construction debris
- Complete cleanup and removal of all construction related debris upon completion

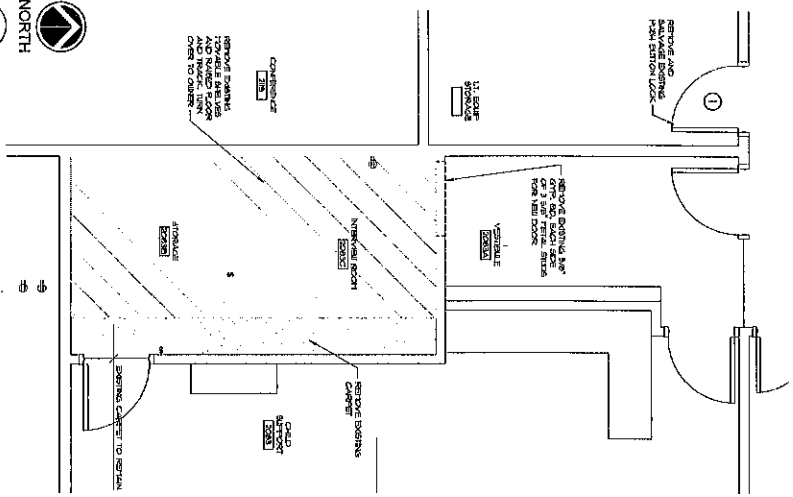
Total: **\$25,895**

Work is assumed to be completed during normal work hours, Monday through Friday. If you have any questions or concerns, please contact us and we would be happy to sit down and review them with you.

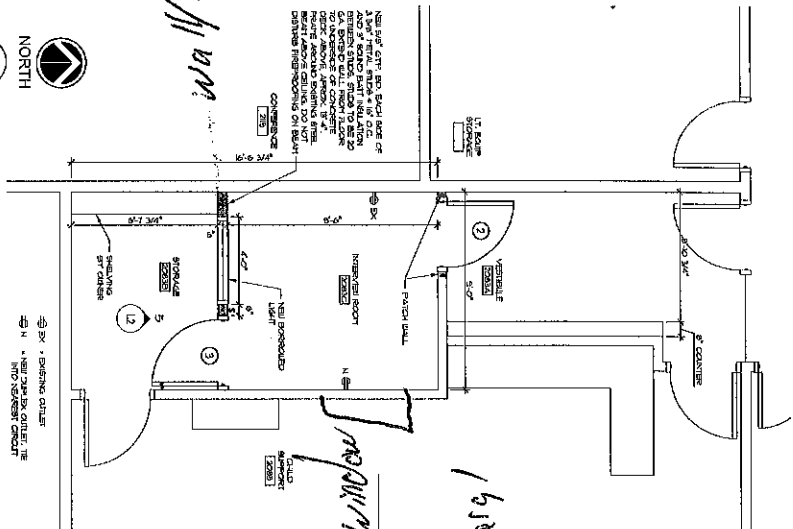
Very truly yours,

Brandon Martzke

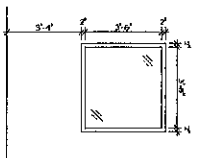
Vice President



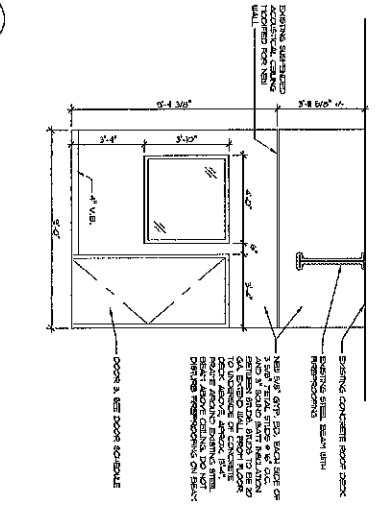
1.2 ENLARGED EXISTING FLOOR PLAN
3/8" = 1'-0"



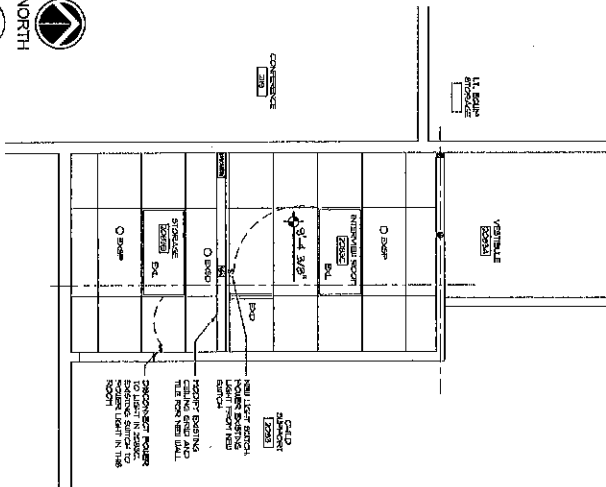
1.2 ENLARGED NEW FLOOR PLAN
3/8" = 1'-0"



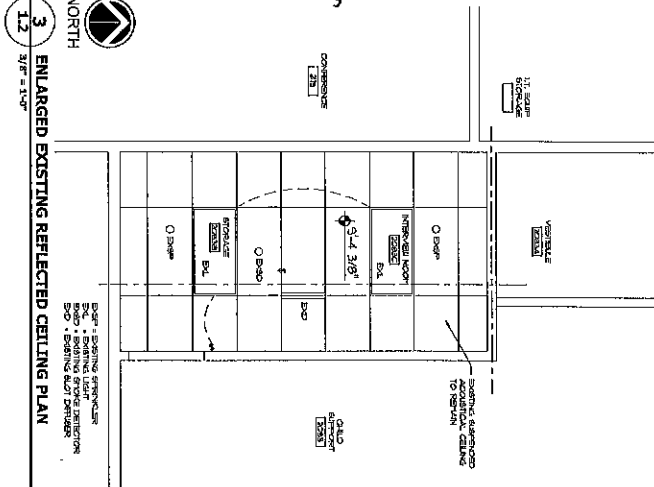
1.2 ENLARGED EXISTING CEILING PLAN
3/8" = 1'-0"



1.2 NEW WALL ELEVATION
3/8" = 1'-0"



1.2 ENLARGED NEW REFLECTED CEILING PLAN
3/8" = 1'-0"

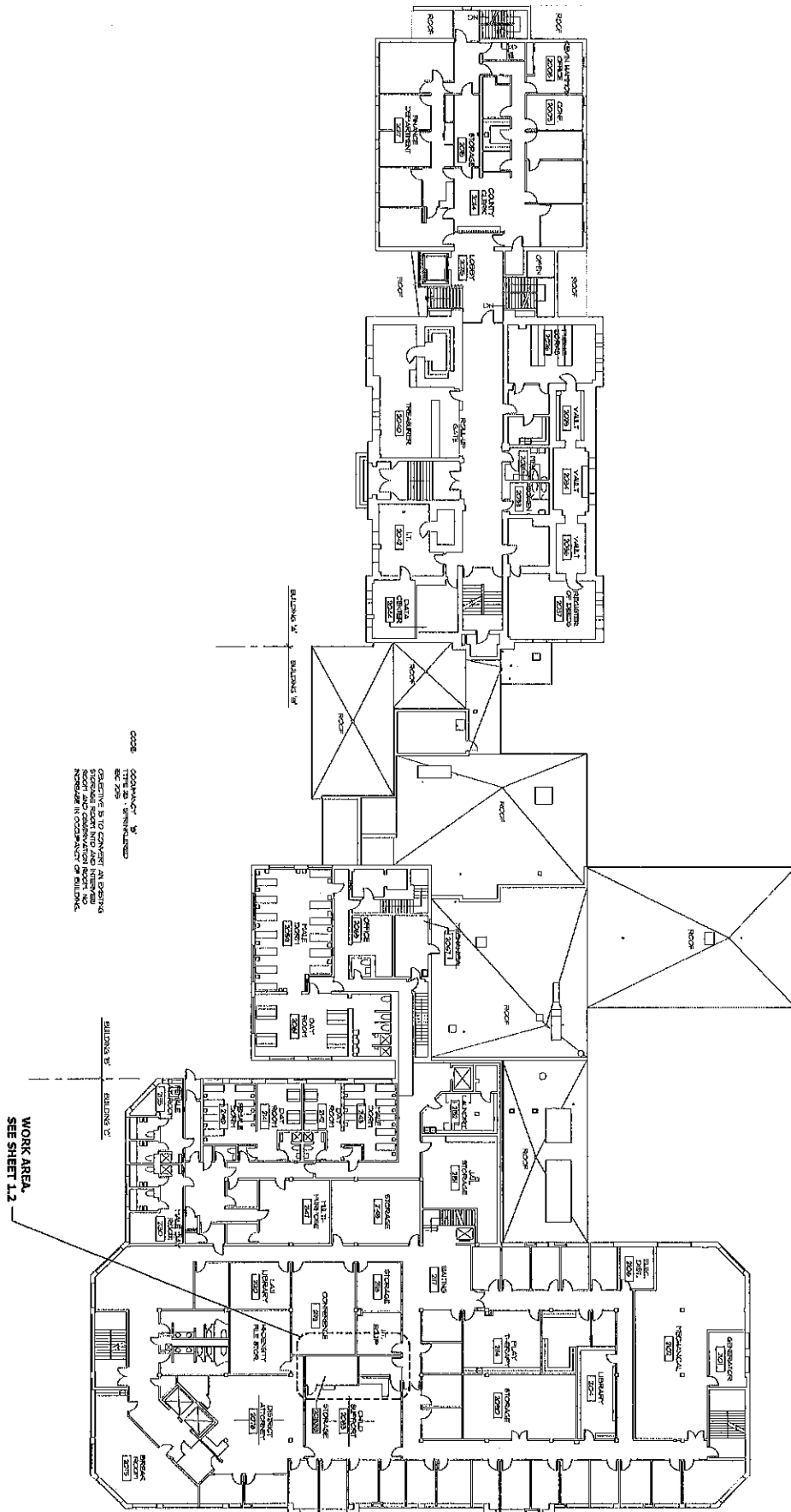


1.2 ENLARGED EXISTING REFLECTED CEILING PLAN
3/8" = 1'-0"



NORTH

1 SECOND FLOOR PLAN
1:1 1/8" = 1'-0"



CONVERTED TO WORKING DRAWING
BY: [Signature]
DATE: 10/1/03
ON 10/1/03, THE ARCHITECT HAS REVIEWED THE
SECOND FLOOR PLAN AND HAS DETERMINED THAT
THE PLAN IS ACCURATE AND COMPLETE.

WORK AREA,
SEE SHEET 1.2

1:1



ARCHITECTS GROUP LIMITED
1825 South Webster Avenue Suite 202
Green Bay, Wisconsin 54301
www.aglgb.com
920-432-1232 FAX 920-432-7283

SET TYPE
PRELIMINARY
FINAL REVIEW
REVISED
C.D. SET

DATE
03/04/03

JOB NO.
2004-033
DRAWN BY
DAD

SECOND FLOOR PLAN

OCONTO COUNTY COURTHOUSE - BUILDING 'C'
INTERVIEW ROOM
OCONTO, WISCONSIN

OCONTO COUNTY BOARD OF SUPERVISORS MEETING

1. Call to Order and Roll Call

County Board Chair, Al Sleeter, called the meeting to order at 9:05 a.m. the County Board Room #3041, located at the Oconto County Courthouse, 301 Washington St., Oconto, WI by stating "This is an open meeting of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least 24 hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the office of the County Clerk." County Clerk, Kim Pytleski, recorded the attendance, with 27 members present: Supervisors Barkhaus, Bartels, Behrend, Beyer, Bitters, Cole, Dhuey, Gooding, Heise, Holman, Kobylarczyk, Kroll, Lavarda, Matravers, Meier, Ondik, Pillsbury, Ragen, Scanlan, Schindel, Schreiber, Sleeter, Willems, Winkler, Wittkopf, Wolf, VanZeeland; 4 absent; Christianson, Kaczowski, Parmentier, Schneider.

2. Pledge of Allegiance

3. Invocation was given by Supervisor Parmentier.

4. Statement of Oconto County Mission and Vision

County Administrator, Richard Heath, recited the Oconto County Mission and Vision statement.

5. Presentation of Awards and Recognition

- The board presented a certificate of appreciation to Lisa Sherman on 35 years of outstanding service to Oconto County! A round of applause followed statements by Scott Shackelford, Health & Human Services Director; Alan Sleeter, County Board Chair; and Sherman's address of the board.
- Oconto County Region Chute Pond Park & Campground, Mountain, was awarded Best of Oconto County Times Herald 2024 Campground, Monty Brink accepted certificate.
- County Board Chair, Al Sleeter, thanked Supervisors Char Meier, Joe Lavarda, and Bart Schindel for their continued dedication and hard work with the Commission on Aging.

6. Presentation of Communications and Petition

There were three communications:

- Kim Pytleski, County Clerk, announced the April County Board meeting date has been changed to April 15, 2025, per Wisconsin State Statute 59.11(1)(c).
- Forward Analytics (FA) provided a new report "A Decade of Change – Wisconsin's Income Tax Since 2012" to the county board.
- Kim Pytleski, County Clerk, reminded Oconto County Board Supervisors to mark their calendars for the Industrial Tour October 3, 2025.

7. Consent Agenda

7.1. Removal of Items from Consent Agenda

Supervisor Cole requested Items #7.2.10, 7.2.12, and 7.2.14 be removed from the consent agenda.

Supervisor Barkhaus requested Items 7.2.11, and 7.2.18 be removed from the consent agenda.

7.2. Approval of Consent Agenda

7.2.1.A2025-02-01 Zoning Change – Town of Brazeau (Meyer) – L&W Resources Com.

7.2.2.A2025-02-02 Zoning Change - Town of Brazeau (Roovers Lakeside Properties LLC) – L&WR Com.

7.2.3.A2025-02-03 Zoning Change – Town of Brazeau (Rysewyk) – L&W Resources Com.

7.2.4.A2025-02-04 Zoning Change – Town of Pensaukee (Christoff) – L&W Resources Com.

7.2.5.A2025-02-05 Zoning Change – Town of Stiles (Henne) – L&W Resources Com.

7.2.6.A2025-02-06 Zoning Change – Town of Underhill (Wilke) – L&W Resources Com.

7.2.7.R2025-02-01 Amending the Oconto County Comprehensive Recreation Plan – L&W Resources Com.

7.2.8.R2025-02-02 Approve Emergency Fire Wardens – L&W Resources Com.

7.2.9.R2025-02-03 Authorizing Resolution for Shooting Range Grant Application – L&W Resources Com.

~~**7.2.10. R2025-02-04** Knowles-Nelson Stewardship Local Assistance Grant Program – Aids for the Acquisition and Development of Local Parks – Armstrong Trailhead – L&W Resources Com.~~

~~**7.2.11. R2025-02-05** Knowles-Nelson Stewardship Local Assistance Grant Program – Aids for the Acquisition and Development of Local Parks – Pioneer Park – L&W Resources Com.~~

~~**7.2.12. R2025-02-06** Outdoor Recreation Aids – ATV Trail Aids – Armstrong Trailhead – L&W Resources Com.~~

7.2.13. R2025-02-07 Outdoor Recreation Aids – ATV, UTV, Snowmobile Maintenance and Rehabilitation - L&W Resources Com.

~~**7.2.14. R2025-02-08** Recreational Trails Program – Armstrong Trailhead – L&W Resources Com.~~

7.2.15. R2025-02-09 Recreational Trails Program – ATV, UTV and Snowmobile Rehabilitation Projects - L&W Resources Com.

7.2.16. R2025-02-10 Wisconsin Wildlife Damage Program Plan of Administration for Oconto County – L&W Resources Com.

7.2.17. R2025-02-11 Resolution Urging Governor Evers and the Wisconsin Legislature to Support the County Courts – Public Safety Com.

~~7.2.18. Appointment – Bay Lake Regional Planning Commission Joint Governor/County Board Appointee~~

7.2.19. Re-Appointment – Wisconsin Property Assessed Clean Energy (PACE) Commission Board

Motion by Dhuey/VanZeeland to approve the consent agenda as amended. The motion to approve carried by a unanimous electronic vote 26 ayes, 1 abstain (Ondik).

8. Regular Agenda

8.1. Change in Sequence – None.

8.2. Removal of Items

Motion by Cole/Beyer to remove Items #7.2.10, 7.2.12, and 7.2.14 and send back to the committee. Supervisor Cole yielded the floor to Brenda Carey-Mielke, Town of Mountain. Following comments by Carey-Mielke, the motion was voted on and carried by a unanimous electronic vote 27 ayes.

8.3. Approval of Regular Agenda

Motion by Lavarda/Cole to approve the agenda as amended. The motion was voted on and carried.

9. Approval of Previous Meeting Proceedings

Motion by Matravers/Kroll to approve the proceedings from the January 23, 2025, meeting with the correction of County Board picture date to read February **20**, 2025. The motion was voted on and carried.

10. Committee and Departmental Reports

10.1. Report – County Board and Other Elected Officials Roles and Responsibilities - Andy Phillips, WCA

Attorney Phillips presented the County Board and Other Elected Officials Roles and Responsibilities presentation. Discussion followed.

10.2. Report – Health & Human Services

Scott Shackelford, Health & Human Services Director, presented the Health & Human Services update.

10.3. Report – Human Resources Update

Shelly Schultz, Human Resource Director, presented the Human Resources update.

10.4. Report – TEDCOR Update

Jayme Sellen, TEDCOR Director, presented the Tourism & Economic Development Corporation of the Oconto Region update. Discussion followed.

Supervisor VanZeeland out of attendance at 10:54 a.m.

11. R2025-02-05 Knowles-Nelson Stewardship Local Assistance Grant Program – Aids for the Acquisition and Development of Local Parks – Pioneer Park – L&W Resources Com.

Motion by Barkhaus/Dhuey to adopt R2025-02-05 Knowles-Nelson Stewardship Local Assistance Grant Program. Following an explanation by Monty Brink, Forest & Park Administrator, and discussion, motion by Barkhaus/Dhuey to send R2025-02-05 back to committee. The motion failed by an electronic vote 13 ayes (Willems, Dhuey, Kroll, Behrend, Barkhaus, Cole, Lavarda, Schindel, Wolf, Ondik, Winkler, Beyer, Heise, 13 nays (Ragen, Kobylarczyk, Gooding, Scanlan, Pillsbury, Wittkopf, Schreiber, Matravers, Bitters, Holman, Meier, Sleeter, Bartels). Following further explanation and discussion, the motion carried by an electronic vote 19 ayes, 7 nays (Willems, Dhuey, Barkhaus, Lavarad, Winkler, Beyer, Heise).

12. Appointment – Bay Lake Regional Planning Commission Joint Governor/County Board Appointee

Motion by Cole/Winkler to approve the submission of three individuals; David Behrend, Al Stranz, and Michael Beyer, for the Governor's consideration in selecting a representative for a six-year commission appointment to the Bay Lake Regional Planning Commission as prescribed in Wisconsin Statute 66.0309. Following discussion, the motion was voted on and carried by an electronic vote 25 ayes, 1 nay (Dhuey).

13. R2025-02-12 Purchase of One (1) Grader for the Forestry Department – L&W Resources Com.

Motion by Lavarda/Ragen to adopt R2025-02-12 Purchase of One (1) Grader for the Forestry Department. Following an explanation by Montey Brink, Forest & Park Administrator, and discussion, the motion to adopt carried by a unanimous electronic vote.

14. Announcements/General Information (No Action to be taken)

- Supervisor Scanlan stated it is very difficult to hear in the back of the county board room. Chair Sleeter stated the county is receiving quotes on portable microphones/live streaming, should see a resolution in March.
- Kim Pytleski, County Clerk, announced Oconto County had an 8% turnout for the February 18, 2025, Spring Primary.
- Al Sleeter, County Board Chair, introduced Betty Bickel as the new Finance Director.
- Kim Pytleski, County Clerk, announced the April 15, County Board meeting may last longer than noon and board members should plan accordingly.

15. Adjournment

Chair Sleeter declared the meeting adjourned at 11:28 a.m.

The next meeting of the Oconto County Board of Supervisors will be on March 20, 2025.

Proceedings of the County Board meeting may be viewed in its entirety at www.co.oconto.wi.us.

Kim Pytleski, Oconto County Clerk

Employee Update

February 2025

Retirements/Resignations/Terminations

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment/Yrs.</u>
Lisa Sherman	Finance	Director	02/03/2025	\$55.53	Retired 36 Years
Arianna Kubsh	COC	Admin I	02/07	\$20.77	1 year

Promotions/Transfers/Re-Hired

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment</u>
Katie Riply	Circuit Court	Legal Assit II	02/24	\$24.11	Went to DA's Office
Julie Depouw	Child Supp	Enforce Spec	02/24	\$26.26	Went to Circuit Court
Carrie Grom	Child Supp	Admin I	02/24	\$25.58	Enforcement Spec

New Hires

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment</u>
Chantelle Panske	HHS	Therapist	02/03	\$35.24	
Lisa Witak	HHS	Econ Supp Mgr	02/10	\$37.65	
Marla Rhodes-Etten	HHS	Therapist	02/24	\$35.24	
Renee Kremsreiter	COC	Admin I	02/26	\$21.40	

Current External Recruitments

<u>Dept.</u>	<u>Position</u>	<u>Date Apps Due</u>	<u>Advertised Wage</u>	<u>Comment</u>
Sheriff Office	Dispatch	Ongoing	\$22.72	Interviewing
Sheriff Office	Deputy	02/17	\$29.23	Reviewing Apps
Child Support	Admin II	03/14	\$20.77	
DA's Office	Legal Asst III	02/14	\$25.58	Interviewing
Summer LTE				

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Re: **Approval of Unity Recovery Services/Oconto Recovery Center Grant Application**

Adopted by an electronic vote: _____ Ayes, _____ Nays, _____ Absent, _____ Abstain, _____ Vacant



Opioid Remediation Grant Application
Oconto County Opioid Abatement Ad-Hoc Steering Committee

Name of organization: Unity Recovery Services / Oconto Recovery Center

Address: 500 W. Franklin St. Ste. A, Appleton, WI 54911 / 1008A Pecor St. Oconto, WI 54153

City: _____ State: _____ Zip Code: _____

Agency Phone: (920) 903-9337 Website: _____ Email: todd.vandergalien@unitypeersupport.org

Name/Title of contact for this application: Todd Vander Galien, Co-Executive Director Phone: (920) 903-9337

Amount requested: \$ \$60,000.00 Brief description of request: operational support for Oconto Recovery Center

Please submit 1 copy of the following with this cover sheet:

1. Narrative 2 pages maximum.
2. Budget for service or project.
3. Complete list of the organization's officers and directors.
4. Copy of organization's IRS tax exemption determination letter (except schools and government agencies).
5. The organization's most recent audited financial statement: if an audit is not available, submit the actual income and expense statement from the past fiscal year.

Submitted By:

Signature: Todd VG Title: Co-Executive Director

Printed Name: Todd Vander Galien Date: 2/19/2025

Oconto County to Complete-

Received by: RICHARD HEATH Date: 2/19/25

Date Committee Reviewed: 2/27/25 Approved: Yes X No: _____

Award Amount: \$ 60,000.00 Start Date: 1/1/25 End Date 12/31/25

Comments: THIS IS A CONTINUATION OF SERVICES PREVIOUSLY FUNDED THROUGH THE HEALTH AND HUMAN SERVICES DEPARTMENT.

NARRATIVE AND BUDGET

1. ORGANIZATIONAL OVERVIEW:

Unity Recovery Services is a 501c3 nonprofit agency serving and partnering in several communities throughout northeast Wisconsin. Our mission is to create opportunities for individuals in and seeking recovery from substance use and mental health disorders.

2. STATEMENT OF NEED/OPPORTUNITY:

Unity Recovery Services (URS) has partnered with Oconto County to introduce the Oconto Recovery Center (ORC) – a walk-in resource that serves our local recovery community with information, referrals, and services. Initially funded through county ARPA funds, the ORC is in its early phases of developing its long-term sustainability plan; and is relying on support from Oconto County's opioid settlement funds to provide approximately 50 percent of its annual budget. URS is anticipating a three- to five-year time frame to develop alternative funding.

3. OBJECTIVES:

- To be a central hub of activity for Oconto County's recovery community.
- To link individuals to treatment and recovery services they seek.
- To provide post-treatment supports that improve long-term individual recovery outcomes.
- To partner with local agencies; and be accessible through common intervention channels (i.e. jails, county services, health care providers, and community organizations)
- To provide education and outreach in the community; and advocate for struggling individuals and the recovery community in general.

4. PROGRAM/ACTIVITIES:

2025 Programming Activities – Oconto Recovery Center

- Continue delivering services in all existing capacities, increasing numbers served by 20%
- Introduce response services into Bellin and HSHS hospital ER departments
- Partner with local funders employers to develop long term sustainable funding
- Tap into regional funders for additional opportunities
- Expand partnership with Oconto County Sheriff's Department, including programming within the Oconto County Jail
- Increase outreach and education at public events

5. EVALUATION:

2025 Evaluation Criteria – Oconto Recovery Center

- To provide at least 100 (one-on-one) recovery coaching sessions (2024 level - 76)
- To provide at least 125 instances of tele-support (2024 level - 77)
- To host 150 recovery support meetings, total attendance 1000 persons
- To attend 10 outreach events reaching an estimated 750 persons
- To assist 20 individuals in gaining access to treatment and/or sober living

6. PROJECT BUDGET:

Proposed 2025 Budget – Oconto Recovery Center

(1/1/2025 - 12/31/2025)	Expenses		Revenue	Deficiency or Excess
0.1 FTE Co-ED (supervision and TA)	\$9,360.00	Oconto County OSF	\$ 60,000.00	requested
URS payroll costs	\$936.00	GGBCF	\$ 20,000.00	future request
1 FTE Unity Recovery Specialist	\$62,400.00	local partnerships	\$ 25,000.00	part of employment programming
URS payroll costs	\$6,240.00	additional funds to seek	\$ 25,000.00	funders TBD
0.5 FTE Oconto trainee	\$26,000.00			
URS payroll costs	\$2,600.00			
Office				
Rent (\$1100 / month)	\$13,200.00			
Equipment	\$1,500.00			
Expenses (\$200 / month)	\$2,400.00			
Supplies (\$100 / month)	\$1,200.00			
Mileage / travel expenses	\$4,800.00			
	<u>\$130,636.00</u>		<u>\$130,000.00</u>	<u>-\$636.00</u>

7. FUTURE FUNDING:

This 2025 funding request is for approximately 45 percent of the Oconto Recovery Center's annual budget. Per discussions within the Opioid Settlement Abatement Committee, Unity Recovery Services is committed to reducing dependence on public funding; and building a self-sustaining program model over the next two to three years. Our focus in 2025 is to increase outreach and awareness of our services; and develop independent funding streams and partnerships that fuel our efforts.

Please send completed applications to:

Opioid Remediation Grant Program
c/o County Administrator
Oconto County Courthouse
301 Washington Street
Oconto, WI 54153

Emailed Applications should be sent to:

opioid.taskforce@ocontocountywi.gov

RESOLUTION – R2025-03-07

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

Re: **Approval of Volunteer Service of Firefighter or EMS Policy**

WHEREAS, Oconto County recognizes the importance of our volunteer Firefighters and EMS personnel to our communities and therefore wants to support these employees who serve in this capacity; and

WHEREAS, the Administration Committee is recommending that the County will compensate the employee's straight time pay when called away from their duties with the County to serve on a volunteer rescue squad or fire department during regular work hours.

WHEREAS, the minimal cost is unknown but would be funded through the department's regular budget; and

THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors does hereby approve the Policy as recommended by the Administration Committee to be effective the first full payroll in April, 2025.

Submitted this 20th day of March, 2025.

By: ADMINISTRATION COMMITTEE

Alan Sleeter, Chair
Dennis Kroll
Carol Heise
John Matravers
Char Meier
Theresa Willems

Electronically Reviewed by Corporation Counsel on 03.13.2025 - BLE

Adopted by an electronic vote: _____ Ayes, _____ Nays, _____ Absent, _____ Abstain, _____ Vacant

Volunteer Service of Firefighter or EMS Personnel

Purpose:

Oconto County recognizes the importance of our volunteer Firefighters and EMS Personnel to our communities. This policy aims to support these employees who serve in this capacity by providing guidelines for requesting and granting time off to fulfill their civic duties while maintaining essential operational efficiencies within the County.

Policy:

Employees of the County shall be allowed regular straight time pay when called away from their duties with the County to serve on a volunteer rescue squad or fire department on the following basis:

- This policy pertains to only full-time employees.
- Employees may be required to provide proof of their status as a volunteer firefighter or EMS personnel and ensure that their role does not compromise their primary responsibilities within the County.
- Employees must receive approval of an immediate supervisor, and each request will be reviewed on a case-by-case basis taking into consideration the operational needs of the County as well as the severity of the call, at the time of request.
- Reasonable efforts will be made to accommodate the employees' request, taking into account the critical nature of their volunteer responsibilities.
- Employees who perform their duties as a volunteer firefighter or EMS personnel **will be compensated at their regular rate of pay only for the time they are absent during their normal scheduled work hours.**
- Any time spent volunteering outside of an employee's normal work schedule will not be compensated by the County.
- Employees must clock in and out or record there in an out time for tracking purposes.
- Employees must communicate effectively with their supervisor and co-workers to minimize disruption and ensure continuity of work.
- The emergency rescue squad or fire department must provide insurance coverage for a County employee while performing services as a volunteer of that rescue squad or fire department and such coverage must be acknowledged in a letter to the County.

Review and Revision:

This policy will be periodically reviewed to ensure its effectiveness and relevance. Updates or revisions may be made as necessary to align with changes in our organizational needs or legal requirements.

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Re: **Approval to Equip the County Board Room with New Microphones**

WHEREAS, it has been determined that the two current microphones mounted within the county board ceiling are insufficient for all supervisors and the public in attendance to hear and follow the meeting proceedings: and

WHEREAS, Camera Corner is familiar with large meeting room audio systems and has recommended individual wired microphones be placed at each supervisor's seat with two portable microphones to be used for committee meetings; and

WHEREAS, County staff from the Technology Services and Maintenance departments will oversee the installation, set-up, and on-going maintenance of the audio system; and

BE IT FURTHER RESOLVED that the bidding requirements of Sec. 1.9(5) and Sec. 2.0(3) of the Oconto County Financial Management Policy be and are hereby waived for this project.

By: PROPERTY AND TECHNOLOGY COMMITTEE ADMINISTRATION COMMITTEE

Alan Sleeter, Chair
Dennis Kroll
Carol Heise
John Matravers
Char Meier
Theresa Willems

Adopted by an electronic vote: _____ Ayes, _____ Nays, _____ Absent, _____ Abstain, _____ Vacant



Boardroom Microphones

Oconto County

301 Washington St
Oconto, WI 54153 US
9204484025



Our Mission:

To provide world-class technology solutions with an unwavering commitment to our Customers, Vendor Partners and Employees while providing an environment that encourages profitable growth, learning and fun!















ACP CreativIT LLC (d/b/a Camera Corner Connecting Point or CCCP)











529 N. Monroe Ave.
PO Box 248
Green Bay, WI 54305-0248 USA
920.435.5353
<http://www.cccp.com>

Number: OPP148997
Modified: 2/12/2025
Revision: 2
Act Manager: Christopher Lecher

Quantity Manufacturer Description

Boardroom Wired

	1	Audio Science 32 Channel Mic/Line In - 23 Line Out Dante/AES67 Interface, 1RU
	1	Beetronics 12 Inch Monitor Metal SDI
	4	Cables To Go 10ft Cat6 Snagless Unshielded (UTP) Network Patch Ethernet Cable
	1	CCCP Ground Shipping and Handling Estimate
	3000	CCCP Mic/Line audio cable. 22AWG shielded twisted pair with ground wire. Plenum Rated
	50	CCCP CAT. 6 Plenum
	100	CCCP RG6 18 AWG Bare CMP 95% Bare Copper Braid, Plenum, Per Foot
	1	CCCP Miscellaneous installation hardware
	2	Liberty AV Solutions BNC PLUG RG6 UNIV. PLN C-TEC2
	30	Neutrik 3 Pin Female XLR Connector
	1	QSC LLC Q-SYS Dante Bridge Card, 64x64.
	1	QSC LLC Four channels of microphone / line-level analog audio input with 48V phantom power.
	1	QSC LLC Four channels of balanced, line-level analog output.
	1	QSC LLC Integrated Core with eight I/O card slots, 256 x 256 networked audio channels, dual redundant media LAN ports, one Auxiliary LAN port, 16 configurable GPIO, 64 AEC processors, 2RU.

	Quantity	Manufacturer	Description
	1	QSC LLC	Four RJ-11 connectors to interface Q-SYS Cores and I/O Frames to analog telephony (POTS) systems.
	1	QSC LLC	Q-SYS Core 510 Scripting Engine Software License, Perpetual.
	1	QSC LLC	Q-SYS Core 510 UCI Deployment Software License, Perpetual.
	2	Sentinel	Category 6A and 6 RJ45 Plug For Larger Size Conductors (.044"-.048")
	30	Shure	GOOSENECK MIC BLACK W/ BASE, 12 INCH
	2	Shure	15" Shock-Mounted Gooseneck, Green/Red LED Ring at bottom, Less Preamplifier, Dual Flexible, Cardioid
	1	Shure	Handheld Transmitter with BETA58® Microphone (Includes one SB902 Battery)
	2	Shure	DESKTOP BASE TRANSCEIVER
	1	Shure	8-CH ACCESS POINT TRANSCEIVER
	1	Shure	8-CH NETWORKED CHARGING STATION

Equipment: \$32,592.00

Labor: \$14,276.25

Boardroom Wired Total: \$46,868.25

Equipment Subtotal: \$32,592.00

Labor Subtotal: \$14,276.25

Project Subtotal: \$46,868.25



Pricing Summary

Equipment:	\$32,592.00
Labor:	\$14,276.25

Grand Total:	\$46,868.25
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Payment Terms

Payment Schedule	Amount	Due Date
Initial Deposit	\$23,434.13	
Equipment Delivery	\$18,747.30	
Final Acceptance	\$4,686.82	

Project Acceptance

Client: Melissa Schwaller

Date

Contractor: ACP CreativIT LLC (d/b/a Camera Corner Connecting Point or CCCP)

Date

Pricing valid for 30 days, except in cases of Force Majeure which include but are not limited to National and International Trade Relations.