

AGENDA
THURSDAY, DECEMBER 4, 2025 –9:00 AM
HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041
OCONTO WI 54153
www.ocontocountywi.gov

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: www.ocontocountywi.gov

1. Call to Order
2. Statement of County Mission and Vision
3. Approval of Agenda
 - 3.1. Change of Sequence
 - 3.2. Removal of Items
4. Approval of Minutes of Previous Meeting (Enc.)
5. Review Prior Months Vendor Payments (Enc.)
6. Communications
7. Facility Discussion
8. Review and Approve CTH-CC Structure LRIP Project (Enc.)
9. Lena Snow Drifters Club Request
10. 2024/2025 Winter Summary
11. Roadwork Update
12. Equipment Update
13. Staffing Update
14. Announcements/General Information (No action to be taken)
15. Next Meeting Date
16. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” is located at the corner of Washington Street and Arbutus Avenue

c: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

VH/Date Posted: November 26, 2025

MINUTES

THURSDAY, NOVEMBER 6, 2025 – 9:00 A.M.

HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS

301 WASHINGTON STREET, COURTHOUSE BUILDING "A" ROOM #3041

OCONTO, WI 54153

www.ocontocountywi.gov

(Draft minutes not approved by committee)

COMMITTEE PRESENT: David Christianson, Elmer Ragen, Bob Wolf, Joel Lavarda, Dave Behrend

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Richard Heath, Al Sleeter, Beth Ellingson, Pat Virtues, Dale Mohr – Town of Little Suamico, Curt Lambert – Archies Bar, Shaun Nowak, Dick Lambert – Property Owner by Archie's Bar, Julie Bredell, Julie Eichman, Nathan Yoder

1. Call to Order

Chair Christianson called the meeting to order at 9:00 am.

2. Statement of County Mission and Vision by Hytinen

3. Approval of Agenda

3.1 Change of Sequence – None

3.2 Removal of Items – None

Motion by Behrend/Lavarda to approve the agenda. The motion was voted and carried.

4. Approval of Minutes of Previous Meeting(s)

Motion by Wolf/Ragen to approve the October 9, 2025, minutes as printed. The motion was voted and carried.

5. Review Prior Months Vendor Payments

Vendor payments were discussed.

6. Communications

- Notice of Public Hearing – Rezone on CTH-D
- Email received from WisDOT notifying that RMA (Routine Maintenance Agreement) for 2026 increased \$88,000 from last year.
- Lavarda thanked our department for changing the speed limit signs by the Oconto Falls Middle School.

7. CTH-J No Parking Discussion

-Location shown on screen. In July Town of Little Suamico Chairperson, Dale Mohr, notified Hytinen of resident with a safety concern due to parking on west side of CTH-J across from Archie's Bar. The site was reviewed and the concern warranted installing (2) No Parking Signs to eliminate obstructed vision when coming out of driveway of concern. Mohr stated the owner of Archie's Bar business has been negatively impacted by lack of parking since signs were put up. Mohr requested the No Parking Signs now be moved closer to the driveway of concern. Hytinen explained moving the signs closer will not eliminate the original safety concern. C. Lambert stated the signs are negatively impacting his business and is unaware of any accidents in the last 25 years that have resulted due to cars parking along west side of the road. He estimates the signs at current location are eliminating 15 parking spots. Ragen suggests following state guideline of painting 4' of no parking zone on each side of driveway of concern. After discussion, Highway Committee recommends moving No Parking Signs to 8' north, and 8' south of the driveway with concern.

8. CTH-S Driveway Variance Request

-Request for driveway access was denied due to not meeting requirements in the ordinance regarding number of driveways per mile, spacing, and the current access that is available on a town road. Hytinen read letter from property owner asking for variance, as well as letters of support from Bredell and Eichman. Zoning department has requested wetland delineation for property which may impact ability to access CTH-S. Behrend questioned their conditional use permit in relation to business growth. Bredell

requests Snyder Lane be closed to stop traffic, Virtues stated that is a decision made by the town, not Oconto County. Motion by Lavarda/Wolf to allow variance request. Motion was voted and carried.

9. Approve 2026 Fee Schedule

-Fee Schedule shown on screen, no changes requested. Motion by Ragen/Lavarda to approve 2026 fee schedule. Motion was voted and carried.

10. Facility Discussion

-Suring Salt Shed roof completed at a cost of \$88,457, which was approximately \$68,000 less than contractor quote in April of 2024.

-Suring shop roof work complete, cost of \$255,824.25.

-RFP (Request for Proposal) for Oconto Shop facility due November 12. Kurt Berner with The Samuels Group will review prior to December Highway Committee. Berner will do presentation to full County Board in December to determine if we move forward with design. RFP shown on screen, which will include if staying on site with renovation/expansion is a viable solution.

11. Roadwork Update

-Christianson complimented paving work done on CTH-T.

-Dressing trucks to prepare for winter season.

-Finishing paver patches

-Finalizing design for CTH-C STP project. All right-of-way acquired.

-CTH-CC bridge overlay was advertised, with bids due November 20.

-Hytinen attended Smyth Road bridge meeting.

-Pecore Road bridge job let in December, construction to begin 2026.

-Precon meeting delayed for utility work on STH-22 in City of Gillett.

-LRIP meeting was held October 10, applications due December 1, with selection meeting scheduled for December 9. Applications are due to WisDOT by January 15, 2026.

12. Staffing Update

-Grader position will be reposted.

-Two operators started Monday. Both have CDL's.

-Safety Day took place at New View on October 21, with lunch provided by OC Squad.

13. Equipment Update

-Received email from Monroe Truck. Next estimate is both trucks will be worked on together and ready by year end.

-Lease agreement signed for trucks for (2) patrol superintendents and for highway commissioner.

14. Announcements/General Information/Guests (No action to be taken)

-Winter Conference in La Crosse January 13-15. Need to let office know before December meeting if attending for appropriate time to make reservations.

15. Next Meeting Date

Next meeting scheduled for Thursday, December 4, 2025, at 9am in County Board room.

16. Adjournment

Chair Christianson declared meeting adjourned at 10:20 am.

Vanessa Hasenberg
Recorder
Date Posted: November 12, 2025

11/24/2025 12:18 PM

User: hwyamand

DB: Oconto

INVOICE REGISTER REPORT FOR COUNTY OF OCONTO
 INVOICE ENTRY DATES 11/02/2025 - 11/29/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Page: 20/20

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	209 - COUNTY HIGHWAY ROAD/BRIDGE			5,842.58	0.00		
	702 - HIGHWAY			645,632.89	9,858.26		
--- TOTALS BY DEPT/ACTIVITY ---							
	60-53330 - CO AID BRIDGES			5,842.58	0.00		
	70-16103 - HIGHWAY			Salt - 139,002.16	0.00		
	70-16109 - GRASS SEED			411.10	0.00		
	70-16114 - HIGHWAY			Repair Parts - 21,284.87	0.00		
	70-16115 - HIGHWAY			Tires - 4,335.22	0.00		
	70-16116 - HIGHWAY			419.07	0.00		
	70-16119 - HIGHWAY			Fuel - 2,391.45	2,391.45		
	70-16123 - HIGHWAY			131.30	0.00		
	70-16124 - HIGHWAY			290.06	0.00		
	70-53110 - HIGHWAY ADMINISTRATION			496.48	0.00		
	70-53192 - RADIO EXPENSES			26.20	0.00		
	70-53194 - DRUG & ALCOHOL TESTING			239.40	239.40		
	70-53195 - SAFETY MEETINGS			91.91	0.00		
	70-53196 - STATE ADMINISTRATION			236.60	159.60		
	70-53220 - FIELD SMALL TOOLS			7,557.28	0.00		
	70-53230 - SHOP OPERATIONS-OCONTO			595.24	0.00		
	70-53232 - SHOP OPERATIONS-SURING			2,614.16	369.24		
	70-53235 - FUEL HANDLING			2,065.18	0.00		
	70-53254 - COUNTY PIT SPRUCE			23,041.60	1,878.75		
	70-53260 - BITUMINOUS OPERATIONS			113,038.82	1,878.75		
	70-53271 - BLDG & GRNDS OPNS-OCON			1,888.68	649.61		
	70-53272 - BLDGS & GRNDS OPNS-MOU			129.06	129.06		
	70-53273 - BLDG & GRNDS OPNS-SURI			2,742.83	0.00		
	70-53274 - BLDG & GRNDS OPNS-SAMP			49.07	0.00		
	70-53281 - ACQUISITION OF CAPITAL			255,824.25	0.00		
	70-53301 - COUNTY ROAD MAINTENANC			7,526.52	0.00		
	70-53302 - COUNTY SNOW & ICE CONT			2,065.46	0.00		
	70-53304 - COUNTY PAVING & SEALCO			8,986.99	0.00		
	70-53305 - COUNTY GRAVEL & SHOULD			12,539.63	0.00		
	70-53312 - STP - OTHERS			1,672.00	0.00		
	70-53315 - BRIDGE			1,595.58	0.00		
	70-53321 - STATE MAINTENANCE			8,137.26	0.00		
	70-53322 - STATE WINTER			200.82	0.00		
	70-53324 - STATE BRIDGE MAINTENAN			304.02	0.00		
	70-53331 - LOCAL GOVT-ROAD MAINTE			10,433.71	2,162.40		
	70-53334 - LOCAL BRIDGE			13,247.91	0.00		
	70-53340 - LOCAL DEPARTMENTS SERV			21.00	0.00		

Bid Tabulation for Oconto County
CTH CC / North Maple Avenue - Bridge Rehabilitation
PROJECT 2026-1
November 20, 2025 at 1:00 pm

Item	Description	Est Qty	Zenith Tech, Inc. N6 W23673 Bluemound Rd. Waukesha, WI 53188		Lunda Construction 620 Gebhardt Rd. Black River Falls, WI 54615		
			Unit Price	Total	Unit Price	Total	
203.0220	Removing Structure B-42-0034	1	EA	\$ 55,000.00	\$ 55,000.00	\$ 75,000.00	\$ 75,000.00
204.0110	Removing Asphaltic Surface	320	SY	\$ 10.00	\$ 3,200.00	\$ 10.00	\$ 3,200.00
204.0150	Removing Curb & Gutter	281	LF	\$ 15.00	\$ 4,215.00	\$ 15.00	\$ 4,215.00
204.0155	Removing Concrete Sidewalk	15	SY	\$ 20.00	\$ 300.00	\$ 20.00	\$ 300.00
204.0165	Removing Guardrail	301	LF	\$ 6.00	\$ 1,806.00	\$ 6.00	\$ 1,806.00
205.0100	Excavation Common	19	CY	\$ 50.00	\$ 950.00	\$ 50.00	\$ 950.00
206.1001	Excavation for Structures Bridges B-42-0034	1	EA	\$ 9,000.00	\$ 9,000.00	\$ 5,725.00	\$ 5,725.00
210.1100	Backfill Structure Type A	162	TON	\$ 50.00	\$ 8,100.00	\$ 50.00	\$ 8,100.00
305.0120	Base Aggregate Dense 1 1/4 Inch	141	TON	\$ 40.00	\$ 5,640.00	\$ 40.00	\$ 5,640.00
416.0610	Drilled Tie Bars	8	EA	\$ 20.00	\$ 160.00	\$ 20.00	\$ 160.00
455.0605	Tack Coat	23	GAL	\$ 5.00	\$ 115.00	\$ 5.00	\$ 115.00
460.5224	HMA Pavement 4 LT 58-28 S	74	TON	\$ 289.90	\$ 21,452.60	\$ 289.90	\$ 21,452.60
502.0100	Concrete Masonry Bridges	44	CY	\$ 1,120.00	\$ 49,280.00	\$ 1,100.00	\$ 48,400.00
502.0120.S	Non-Shrink Grout	5	CF	\$ 860.00	\$ 4,300.00	\$ 350.00	\$ 1,750.00
502.3101	Expansion Device B-42-0034	48	LF	\$ 406.75	\$ 19,524.00	\$ 450.00	\$ 21,600.00
502.3200	Protective Surface Treatment	1,542	SY	\$ 4.04	\$ 6,229.68	\$ 2.00	\$ 3,084.00
502.3205	Pigmented Surface Sealer Reseal	259	SY	\$ 18.00	\$ 4,662.00	\$ 5.00	\$ 1,295.00
502.4205	Adhesive Anchors No. 5 Bar	48	EA	\$ 30.00	\$ 1,440.00	\$ 25.00	\$ 1,200.00
505.0600	Bar Steel Reinforcement HS Coated Structures	3,880	LB	\$ 2.75	\$ 10,670.00	\$ 2.41	\$ 9,350.80
505.0904	Bar Couplers No. 4	4	EA	\$ 43.00	\$ 172.00	\$ 29.45	\$ 117.80
505.0905	Bar Couplers No. 5	18	EA	\$ 52.00	\$ 936.00	\$ 38.35	\$ 690.30
505.0906	Bar Couplers No. 6	17	EA	\$ 64.00	\$ 1,088.00	\$ 50.50	\$ 858.50
506.2605	Bearing Pads Elastomeric Laminated	12	EA	\$ 1,200.00	\$ 14,400.00	\$ 1,350.00	\$ 16,200.00
506.7050.S	Remove Bearings B-42-0034	12	EA	\$ 1,500.00	\$ 18,000.00	\$ 3,600.00	\$ 43,200.00
509.0301	Preparation Decks Type 1	142	SY	\$ 195.00	\$ 27,690.00	\$ 150.00	\$ 21,300.00
509.0302	Preparation Decks Type 2	57	SY	\$ 265.00	\$ 15,105.00	\$ 245.00	\$ 13,965.00
509.0500	Cleaning Decks	1,355	SY	\$ 35.00	\$ 47,425.00	\$ 25.10	\$ 34,010.50
509.1000	Joint Repair	13	SY	\$ 2,200.00	\$ 28,600.00	\$ 2,600.00	\$ 33,800.00
509.2500	Concrete Masonry Overlay Decks	86	CY	\$ 1,460.00	\$ 125,560.00	\$ 2,150.00	\$ 184,900.00
511.1100	Temporary Shoring	101	SF	\$ 160.00	\$ 16,160.00	\$ 45.00	\$ 4,545.00
516.0500	Rubberized Membrane Waterproofing	8	SY	\$ 50.00	\$ 400.00	\$ 25.00	\$ 200.00
601.0409	Concrete Curb & Gutter 30-Inch Type A	31	SY	\$ 85.00	\$ 2,635.00	\$ 110.00	\$ 3,410.00
601.0586	Concrete Curb & Gutter 4-Inch Sloped 30-Inch Type TBTT	246	LF	\$ 44.00	\$ 10,824.00	\$ 110.00	\$ 27,060.00

				Zenith Tech, Inc. N6 W23673 Bluemound Rd. Waukesha, WI 53188		Lunda Construction 620 Gebhardt Rd. Black River Falls, WI 54615	
Item	Description	Est Qty		Unit Price	Total	Unit Price	Total
602.0405	Concrete Sidewalk 4-Inch	150	SF	\$ 16.00	\$ 2,400.00	\$ 12.00	\$ 1,800.00
603.8000	Concrete Barrier Temporary Precast - Delivered	670	LF	\$ 16.00	\$ 10,720.00	\$ 12.00	\$ 8,040.00
603.8125	Concrete Barrier Temporary Precast - Installed	1,085	LF	\$ 14.00	\$ 15,190.00	\$ 5.00	\$ 5,425.00
611.0630	Inlet Covers Type HM-GJ	1	EA	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
611.8115	Adjusting Inlet Covers	1	EA	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
614.0905	Crash Cushions Temporary	2	EA	\$ 4,500.00	\$ 9,000.00	\$ 3,800.00	\$ 7,600.00
614.2350	MGS Guardrail Short Radius	25	LF	\$ 50.00	\$ 1,250.00	\$ 50.00	\$ 1,250.00
614.2500	MGS Thrie Beam Transition	158	LF	\$ 100.00	\$ 15,800.00	\$ 100.00	\$ 15,800.00
614.2610	MGS Guardrail Terminal EAT	3	EA	\$ 5,000.00	\$ 15,000.00	\$ 5,000.00	\$ 15,000.00
614.2630	MGS Guardrail Short Radius Terminal	1	EA	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
619.1000	Mobilization	1	LS	\$ 108,000.00	\$ 108,000.00	\$ 99,827.76	\$ 99,827.76
625.0100	Topsoil	400	SY	\$ 15.00	\$ 6,000.00	\$ 15.00	\$ 6,000.00
628.2008	Erosion Mat Urban Class I Type B	400	SY	\$ 3.00	\$ 1,200.00	\$ 3.00	\$ 1,200.00
628.7015	Inlet Protection Type C	3	EA	\$ 75.00	\$ 225.00	\$ 75.00	\$ 225.00
629.0210	Fertilizer Type B	0.3	CWT	\$ 250.00	\$ 75.00	\$ 250.00	\$ 75.00
630.0130	Seeding Mixture No. 30	17	LB	\$ 25.00	\$ 425.00	\$ 25.00	\$ 425.00
643.0300	Traffic Control Drums	1,572	DAY	\$ 0.20	\$ 314.40	\$ 0.20	\$ 314.40
643.0420	Traffic Control Barricades Type III	144	DAY	\$ 0.45	\$ 64.80	\$ 0.45	\$ 64.80
643.0705	Traffic Control Warning Lights Type A	216	DAY	\$ 0.25	\$ 54.00	\$ 0.25	\$ 54.00
643.0715	Traffic Control Warning Lights Type C	834	DAY	\$ 0.25	\$ 208.50	\$ 0.25	\$ 208.50
643.0900	Traffic Control Signs	348	DAY	\$ 0.45	\$ 156.60	\$ 0.45	\$ 156.60
643.3180	Temporary Marking Line, Removable Tape 6-inch White	1,978	LF	\$ 2.20	\$ 4,351.60	\$ 2.20	\$ 4,351.60
643.3850	Temporary Marking Line, Removable Tape 18-Inch	50	LF	\$ 7.00	\$ 350.00	\$ 7.00	\$ 350.00
644.1601	Temporary Pedestrian Surface Curb Ramp	36	DAY	\$ 8.21	\$ 295.56	\$ 8.21	\$ 295.56
644.1605	Temporary Pedestrian Detectable Warning Field	10	SF	\$ 7.50	\$ 75.00	\$ 7.50	\$ 75.00
644.1810	Temporary Pedestrian Barricade	70	LF	\$ 10.00	\$ 700.00	\$ 10.00	\$ 700.00
645.0111	Geotextile Type DF Schedule A	45	SY	\$ 7.00	\$ 315.00	\$ 7.00	\$ 315.00
646.2020	Marking Line Epoxy 6-Inch	740	LF	\$ 6.50	\$ 4,810.00	\$ 6.75	\$ 4,995.00
690.0150	Sawing Asphalt	350	LF	\$ 1.95	\$ 682.50	\$ 1.95	\$ 682.50
690.0250	Sawing Concrete	20	LF	\$ 2.95	\$ 59.00	\$ 2.95	\$ 59.00
SPV.0060.01	Bridge Temporary Traffic Signals, (B-42-0034)	1	EA	\$ 5,800.00	\$ 5,800.00	\$ 5,800.00	\$ 5,800.00
				Total Contract Amount		\$ 724,011.24	\$ 784,140.22

RESOLUTION – R2025-12-xx

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

Re: Contract Award and County Sales Tax—County Highway Road Improvement Project

WHEREAS, Oconto County in 1994 adopted a county Sales Tax to fund annual debt service payments and subsequently to include Capital Improvement Plan projects; and

WHEREAS, the Sales Tax fund contains unallocated funds; and

WHEREAS, Wisconsin counties under Wisconsin Statutes Chapter 83 are responsible for the construction of highways built with county aid, and the continuing repair and upkeep of all highways maintained by the county; and

WHEREAS, the Highway Department was awarded a County Highway Improvement Supplemental (CHIS) project through the Local Road Improvement Program (LRIP) which will reimburse up to \$575,640.50 of project costs for the CTH CC bridge structure work. At the time of our 2026 budget submittal project plans were only 60% complete and the design consultant estimated \$50,000 to cover the county share; and

WHEREAS, after receiving the following bids:

Zenith Tech, Inc., N6 W23673 Bluemound Rd., Waukesha, WI 53188 \$724,011.24

Lunda Construction, 620 Gebhardt Rd., Black River Falls, WI 54615 \$784,140.22

The low bid is over our estimated budget amount by \$98,370.74, but within 5% of the final project estimate provided by the design consultant; and

WHEREAS, after careful review the Highway Committee hereby recommends approving Zenith Tech, Inc. as the contractor and the allocation of Sales Tax funding to fund the county share of the project; and

WHEREAS, the fiscal impact will be \$98,370.74, funded with unallocated Sales Tax account proceeds.

NOW, THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors does hereby approve the contractor and \$98,370.74 of unallocated Sales Tax funds for the purpose of improving county highways.

Submitted this 18th day of December, 2025.

By: ADMINISTRATION COMMITTEE HIGHWAY COMMITTEE

Alan Sleeter, Chair
Dennis Kroll
Carol Heise
John Matravers
Char Meier
Theresa Willems

David Christianson, Chair
Elmer Ragen
David Behrend
Robert Wolf
Joel Lavarda

Electronically Reviewed by Corporation Counsel on xx.xx.2025 -

Adopted by an electronic vote: **Ayes,** **Nays,** **Absent,** **Abstain,** **Vacant**