

AGENDA  
TUESDAY, NOVEMBER 18, 2025 9:00 A.M.  
OCONTO COUNTY AGING ADVISORY COUNCIL  
MOUNTAIN COMMUNITY CENTER  
13412 STATE HIGHWAY 32/64 MOUNTAIN, WI 54149  
[www.ocontocountywi.gov](http://www.ocontocountywi.gov)

This is an open meeting of the Oconto County Aging Advisory Council. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website [www.ocontocountywi.gov](http://www.ocontocountywi.gov)

1. Call Meeting to Order
2. Statement of County Mission and Vision
3. Approval of Agenda
  - 3.1. Changes in Sequence
  - 3.2. Removal of Items
4. Approval of Minutes from Previous Meeting(s) (Enc.)
5. Discussion Reference Packet
6. Discussion Notice of Vacancy – Nutrition Advisory Council Member (Enc.)
7. Programming Updates
8. Additional Program Announcements/Comments (no action to be taken)
9. Set Next Meeting Date(s)
10. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins, so appropriate accommodations can be arranged.

Persons who are members of another governmental body but who are not members of this committee may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

cc: Committee (FTP); County Administrator, Corporation Counsel, Human Resource Director, County Website, Central File, Official Posting Location (Physical Copy)

wsd/Date Posted: 11-12-2025

MISSION: To responsibly serve, support, and protect the people and places throughout our community.  
VISION: An empowered community where safety, sustainability, and well-being are enhanced by our work.

**MINUTES**  
**WEDNESDAY, AUGUST 20, 2025**  
**OCONTO COUNTY AGING ADVISORY COUNCIL**  
**OCONTO FALLS AREA SENIOR CENTER DINING SITE**  
**512 CALDWELL AVENUE, OCONTO FALLS, WI 54154**

**(Draft minutes until approved by Council)**

COUNCIL PRESENT: Bart Schindel, Katie Daul, Penny Helmle, Brenda Carey-Mielke

COUNCIL ABSENT: Ann Ammermann

OTHERS PRESENT: Scott Shackelford, Will Kline, Tom Bitters, Wendy Dey

**1. Call Meeting to Order**

The meeting was called to order at 1:00 p.m. by Scott Shackelford.

**2. Election of Chair**

Following an explanation by Shackelford and discussion, Penny Helmle nominated Brenda Carey-Mielke for Chair. Carey-Mielke accepted the nomination. Hearing no further nominations, Carey Mielke was elected chair by unanimous voice vote.

**3. Statement of County Mission and Vision**

Chair Carey-Mielke read the County Mission and Vision Statements.

**4. Approval of Agenda**

4.1 Change in Sequence – None

4.2 Removal of Items – None

Motion by Schindel/Daul to approve the agenda as written. The motion was voted on and carried.

**5. Approval of Minutes from Previous Meeting(s)**

Motion by Helmle/Daul to approve the 8/13/2025 meeting minutes as presented. The motion was voted on and carried.

**6. Discussion of Aging Advisory Bylaws**

Shackelford updated the council on the creation of the aging advisory council bylaws. Examples of other County's bylaws were used as a reference when creating them. The bylaws outline the purpose, duties and powers, goals, and appointment of members. Discussion followed.

**7. Programming Updates**

- **Transportation:** Will Kline updated the council. The transportation program is funded by state grants, not the Greater Wisconsin Agency on Aging Resources (GWAAR). The 85.21 grant is applied for yearly. The County must match 20% of the total grant. In 2025 the amount was approximately \$150,000.00. This fund covers everything for the program except the cost of purchasing vehicles. For that, a separate grant, a 53.10 is applied for. If awarded the State could cover up to 80% of the cost of a vehicle. Kline is in the process of applying for this grant currently. Kline reported on ridership. In quarter one there was approximately 400 rides given, in quarter two approximately 700. Currently offered are; Oconto route, rural route, and a medial route. Discussion followed about possible additional routes or planned destination trips. Menominee Transit is contracted to run this program. Rides are open to all Oconto Residents regardless of age or income. Those needing a ride are encouraged to call 877-648-9287 to learn more or schedule a ride.
- **Elderly Benefits Specialist:** Shackelford updated the council. This position is a navigator to all elderly benefits. The position is staffed through the Aging and Disability Resource Center (ADRC) Wolf River Region. The County is responsible to pay for \$3,000.00 of the salary for this position.
- **Nutrition Program:** Shackelford updated the council. Marinette Elderly Services is contracted to run this program. Currently there are two meal sites, one in Mountain, and one in Oconto Falls. There is also a home delivery meal program. Discussion held on ways to get the word out and raise participation in the meal program. Council is looking into possibly having pop up meal sites. A location would be chosen based on how

interested those are in the community. There could also be a theme associated with a pop up site, possibly having a guest speaker or a group activity.

- Caregiver Support Programs: Shackelford updated the council. The care giver programs can pay to provide services that assist a caregiver. One program is the Alzheimer's Family Caregiver Support Program, and the National Family Caregiver Support program. Those interested in learning more are encouraged to call the Oconto County Caregiver Program at 920-834-7000.
- Foot Clinic: Shackelford updated the council. This program is not currently funded through GWAAR; however, it is a very popular program with seniors in the County. Currently there are four locations; Mountain, Oconto, Oconto Falls, and Suring. The cost is \$25.00. Those interested in scheduling an appointment are encouraged to call 920-834-7000.

**8. Discussion Aging Plan Goal Prioritization**

Shackelford led a discussion regarding the aging plan goals. Council believes the goals align with what the seniors need assistance within the community. Council also believes that all goals are equally as important as the next. The main focus will be to promote the programs and get the word out regarding their availability.

**9. Additional Program Announcements/Comments**

- Carey-Mielke updated the council. She is working on planning a Thanksgiving meal for the community in the Mountain area.
- Daul updated the council. A collaboration between 4-H, FoodWise, and Human Development and Relationships within UW-Madison Division of Extension are currently working together creating placemats that will then be delivered to Oconto County meal sites and various food pantries across the county.
- Shackelford updated the council. Health and Human Services is currently preparing their 2026 budget. This year is the first year of budgeting for an aging unit.

**10. Set Next Meeting Date(s)**

Next regular meeting is scheduled for Wednesday, November 19, 2025 at 9:00 a.m. at the Mountain Community Center.

**11. Adjournment**

Chair Carey-Mielke declared the meeting adjourned at 2:12 p.m.

### NOTICE OF VACANCY

Marinette County Elderly Services, a non-profit aging unit, is accepting applications from persons interested in filling the vacancy of Nutrition Advisory Council Member, for a three-year term. Responsibilities include attending four meetings per year within Marinette & Oconto Counties, advocating for the needs of senior citizens, and providing feedback on the agency's programs and services. Must have an interest in the success of the Senior Nutrition Program and overall well-being of senior citizens. Call with questions or to request an application.

**Marinette County Elderly Services  
516 N. US Hwy 141  
P.O. Box 456  
Crivitz, WI 54114**

For more information:

**Phone: 715-854-7453  
1-800-990-4242  
Agency Email: [aging@mces.net](mailto:aging@mces.net)**